



Govt of Jammu & Kashmir Office of the Principal Amar Singh College



Cluster University of Srinagar
Gogji Bagh, Srinagar-190008 (J & K)
NAAC ACCREDITED B

E-mail: principal@amarsinghcollege.ac.in
Tel No: 0194-2310227

Website: www.amarsinghcollege.ac.in

No: ASC/EDU/25/ 362
Dated: 11-04-2025

E-Tender Notice for running of canteen services at Govt Amar Singh College Srinagar

For and on behalf of the Lt. Governor of J&K Union Territory e-tenders are invited from the Authorized /Registered Firms for running of canteen services at Govt Amar Singh College Srinagar as per details mentioned in the terms and conditions.

Complete details for submission and opening of Technical & Financial bids as detailed below:-

1	Date of issuance of e-NIT	11-04-2025
2	Date of Publication of e-NIT	12-04-2025
3	Date of downloading of documents and bid submission date	12-04-2025
4	Last date of submission of bid	25-04-2025 (4.00 PM)
5	Date of opening of Technical bid (Online)	26-04-2025 (11:00 AM)
6	Date of opening of Financial bid (Online)	26-04-2025 (3:00 PM)

The terms and conditions of e-NIT, and other documents can be downloaded from this office website <https://www.amarsinghcollege.ac.in> and www.jktenders.gov.in. The tenderers shall have to upload scanned copy of below mentioned documents including CDR/FDR on the portal of jk-tenders. The below mentioned original tender documents shall be obtained only from the successful bidder who is declared as H1 after opening of the financial bid.

Note:- Performance Deposit in the form of CDR/FDR is to be submitted by successful bidder only, payable in favour of Principal Govt. Amar Singh College Srinagar for an amount equal to Rs. 10,000 (Ten Thousand Only)

Technical Documents to be uploaded (Only valid documents should be uploaded)

- PAN Card in the name of the Firm of the Supplier/ Vendor.
- Registration Certificate (Form C) of the Firm from the concerned Labour Commissioner or Registration with Govt. as catering/canteen/restaurant service provider.
- Municipal certificate certifying the nature of business.
- GST registration certificate and GST return filing of Latest quarter.
- FSSAI license.
- Undertaking as acceptance of Terms and Conditions.
- Tender Fee, non-refundable, in form of Demand Draft pledged to Principal, Amar Singh College, Srinagar payable at Srinagar for an amount of Rs.1180 (One Thousand One Hundred Eighty Only) inclusive of GST.
- Earnest Money Deposit in form of Demand Draft pledged to Principal, Amar Singh College, Srinagar payable at Srinagar for an amount of Rs10,000 (Ten Thousand Only), refundable.
- MSME certificate to be uploaded by the bidders claiming exemption for Tender Fee & EMD.

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**The financial Bid is required to be uploaded online as per the bill of quantities (BOQ) of e-NIT
TERMS AND CONDITIONS.**

These conditions must be read carefully by all intending tenderers before filling the tenders and quoting rates.

1. That the Canteen must be operative well before/after one hour of College timing on all working days and no person shall be allowed to remain in the canteen beyond stipulated time.
2. The base rent for the canteen services is Rs. 18000/= (Eighteen Thousand Only)- per month.
3. The successful bidder shall be required to pay the full rent in advance for the contract period within 15 days from the award of the contract.
4. Successful Bidder shall also have to submit the performance deposit in the form of Fixed Deposit Receipt/Bank Guarantee/CDR to the tune of Rs. 10,000/- pledged to Principal, Amar Singh College, Srinagar payable at Srinagar. The same shall be submitted by the H1 bidder at the time of award of the contract. If the Successful bidder leaves the contract before the contract end date, then the Performance Security deposit shall be forfeited.
5. Utmost care must be taken for Canteen Building, it's all fittings, furniture and fixtures etc. provided by the College. If any damage is found due to mishandling/negligence during the period of contract or while handing over the material on completion of contract, the Successful Bidder will be liable to repair/replace/ compensate the damage. In this regard, the decision of college administration shall be final and binding on the Successful Bidder.
6. That the Successful Bidder has to ensure maintenance of discipline, hygiene and providence of quality products in the Canteen. The quality and hygiene of the products sold/provided shall be checked by the College Canteen Committee on routine basis.
7. That the Successful Bidder shall not sell any banned items in the College Canteen.
8. No alteration or additions to the structure etc. will be permissible, any such attempt will be subject to removal/termination of contract without any notice and the Performance Security deposit shall be forfeited.
9. Intending tenderer(s) shall have to attach GST registration/ Municipal Registration certificate to the effect of running of Canteen in Offices/Educational Institutions etc.
10. Scanned copy of EMD to the tune of Rs 10000/- shall be uploaded by the bidders while applying for the bid with exemption of MSME Registered unit after producing valid MSME certificate.
11. The Successful Bidder will have to execute an agreement with the College, within a week's time upon receipt of contract/order for running of the College Canteen as per the terms and conditions of the College.
12. The Successful Bidder shall not assign or sublet the contract or any substantial part thereof to any other agency/third party.

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13. The Successful Bidder shall ensure the lifting of Canteen wastages/garbage etc. in the Campus and same should be removed immediately on daily basis. Further, there should not be any littering of unused food within and outside the Canteen premises.
14. The kitchen staff and serving staff shall use disposable hand-gloves, head-cover and apron to maintain hygienic conditions in the Canteen.
15. The contract of running the canteen can be repudiated at any time, if the successful contractor/tenderer fails to abide by the terms and conditions put forth by the College Administration or upon failure of maintenance of discipline, hygiene, in and around College Canteen besides selling of banned items or eatables at exorbitant rates.
16. Rate list of the items, approved by the College must be displayed at various places in the Canteen on flex boards with the dimensions of 4 ft by 3 ft. Besides, all permissible packaged food items are to be sold at a rate less than or equal to MRP.
17. The successful bidder shall ensure the upkeep and safety of College Canteen property. Successful bidder shall have to get Police verification report of his/her staff personnel/workers before running the College Canteen. Besides, the successful bidder needs to carry out the medical check-up of all of his workers and submit their fitness certificates.
18. The successful bidder shall submit the list of staff along with their ID Proof(s)/ Aadhaar Cards and has to inform in writing regarding any change in the staff during contract period. The contractor will bring no unauthorized person inside the premises. In no case the canteen staff should be below the age of 18 years.
19. Successful bidder shall be personally responsible for safety and security of all Canteen items and belongings etc.
20. Any other condition(s) that the College administration imposes shall be final and binding upon the successful tenderer.
21. Disputes, if any, shall be subject to jurisdiction of Courts in Srinagar only.
22. Any member of the Canteen Committee can check the quality and rates of the above-mentioned items at any time.
23. The contractor shall hand over all the articles in good working condition issued to him at the completion of period of contract to the convener college canteen committee.
24. The Successful Bidder and his staff should follow instructions issued by College Administration from time to time.
25. The raw materials to be used for preparation of food in the college canteen should be of highest standard and fresh. AGMARK spices and condiments to be used. Rice should be fine, good quality, free from contaminates and should be of Agmark variety. The contractor shall ensure that no stock of raw material /consumable beyond expiry date are stored, used, or sold in the canteen premises. The medium of cooking Oil to be used should be Sunflower/Rice bran Oil/mustard oil of standard quality.



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26. There shall be no compromise on the quality of food supplied by the Service provider and if any such incidence or food adulteration is found, action deemed fit, including black listing the firm, shall be taken by the Competent Authority and all the rules of Prevention of Food Adulteration Act (PFA Act) will apply.
27. The college shall provide furniture, water and electricity. Rest of items shall be arranged by successful bidder at their own, like Refrigerator/ Deep Freezer/ LPG Cylinders/Chula/Crockery etc.
28. That the Successful Bidder will appoint sufficient number of staff (Cooks, waiters, etc) to cook & serve the food items in canteen & to maintain cleanliness and hygienic conditions in and around the kitchen.
29. The Successful Bidder will use the allotted premises for the canteen purpose only.
30. The college on its part shall not be liable to pay any charges, dues, compensation under any disputes related to the workers or theft/damage of the canteen, which shall be the sole responsibility of the contractor only.
31. The Successful Bidder has to use the electricity and other facilities provided by the college judiciously.
32. No tender will be considered unless and until all the documents are properly signed and uploaded.
33. In case of violation of any terms & conditions as mentioned above and in service agreement, the awarded contract may be terminated and security deposit will be forfeited.
34. Financial bid of only those bidders shall be opened who qualify the Technical bid.
35. No terms and conditions of the tenderers shall be entertained by the College.
36. Intending bidders can visit the college for assessing the canteen premises during office hours before submitting the bid.
37. The undersigned reserves the right to reject or cancel any tender or all tenders at any stage without assigning any reason thereof.
38. Any matter, not covered under these T&C, shall be decided by the arbitrator appointed by Principal, Amar Singh College Srinagar.


PRINCIPAL

Copy to:-

01. Convener, College Purchase/College Canteen Committee for information.
02. College Accountant for information.
03. Office record.



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ARBITRATION CLAUSE:

- i) Should there be any dispute between the bidder and Principal Amar Singh College, Srinagar the same shall be referred for arbitration to the Nodal Principal Kashmir or any other person duly nominated by them and the decision so taken shall be binding upon both the parties.
- ii) Jurisdiction for any legal proceedings shall be courts at Srinagar only.

TO BE FILLED AND SIGNED WITH SEAL BY THE TENDERER

I /we have read the above terms and conditions (1-38) and accept them unconditionally.

Place: _____

Signature _____

Date: _____

Name _____

Seal: _____

Capacity in which signing

The list of the items and the rates quoted are submitted for the approval by the Principal.

S.No.	Item	Rates decided by College Canteen Committee
1	Tea (125 ml)	Rs. 10/-
2	Lunch Non-Veg Thali Mutton 1 pc of 70 gms + Rice 200 gm + Dahi + Salad or Pickle or Chutney)	Rs. 100/-
3	Lunch Non-Veg Thali Chicken 100 gm + Rice 200 gm + Dahi + Salad or Pickle or Chutney)	Rs. 100/-
4	Lunch Veg Thali (Vegetable 75 gm + Dal plate 35 gm + Rice 200 gm + Dahi + Salad/Pickle/Chutney)	Rs. 40/-
5	Samosa	Rs. 10/-
6	Omelet (2 eggs) with 2 slices	Rs. 20/-
7	Chicken Fried Rice (400gms)	Rs. 100/-
8	Vegetable Biryani (250gms)	Rs. 45/-
9	Onion Pakoda (100 gms)	Rs. 20/-
10	Coffee (125 ml)	Rs. 15/-
11	Bun or Butter Toast with Butter (10 gms)	Rs. 12/-
12	Chicken Kanti (200 gm)	Rs. 85/-
13	Chola with two Puris and curd	Rs. 40/
14	Rajma Rice (250gms)	Rs. 25/
15	Boiled Egg (2 eggs)	Rs. 16/
16	Mineral water (500ml)	As per MRP.
17	Biscuits (Digestive, Oats, Monaco)	As per MRP.
18	Roasted Aloo-Paratha with curd and pickle	Rs. 25/
19	Plain Tawa Roti	Rs. 5/

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Affidavit to be produced by Successful Bidder

1. I, _____ owner of _____
Place of Business _____ do solemnly affirm that being the
successful Bidder for running the college canteen for the period as specified in bid. That I shall
abide by the terms & conditions which have been laid down by the college administration and
are as under:
2. That my contract is purely on provisional basis and shall not demand for any extension after
the contract stands expired. In case I breach the code of conduct, the administration reserves
the right to forfeit the contract without giving further notice.
3. That I shall pay the prescribed rent of Rs. (_____) within a week from date I receive
the order to run the canteen.
4. That I shall not run the canteen beyond prescribed office hours which are from 9:00
o'clock in the morning till 5 o'clock in the evening without prior permission of the principal
and convener.
5. That I shall not meddle in the affairs of the college and will not invite outsiders to the canteen.
6. That I shall take care of cleanliness and hygiene of the college.
7. That I shall neither use nor sell sedatives, narcotics, cigarette, scheduled drugs or tobacco in the
college.
8. That I shall not keep or play any kind of Music or audio or video in any form in the canteen.
9. That I shall maintain the record of the people hired for help in running the canteen and
transmit the same to the office of the principal and in case there is any change in the
employee/s the same shall be communicated to this office as early as possible.
10. That I shall take all the safety measures myself and if in case there is any eventually, I shall be
personally responsible for the loss if any.
11. That I shall not enhance the rates negotiated with the office of the principal and keep the rate
list visibly displayed in and outside the canteen.
12. That I shall not work as the custodian of valuables and other things of the students.
13. That I shall not hang or keep the obscene/ objectionable pictures in or around the canteen.
14. That I shall fully cooperate with the college administration in keeping the sanctity of the
discipline and decorum of the institution intact and shall not encourage mixing of males and
females on any pretext.

Deponent Name:

Signature: