



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Amar Singh College
• Name of the Head of the institution	Bashir Ahamd Rather
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01942310227
• Mobile No:	9419064621
• Registered e-mail	principal@amarsinghcollege.ac.in
• Alternate e-mail	iqac@amarsinghcollege.ac.in
• Address	Gogji Bagh, Srinagar
• City/Town	Srinagar
• State/UT	Jammu and Kashmir
• Pin Code	190008
2.Institutional status	
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	Cluster University, Srinagar				
• Name of the IQAC Coordinator	Dr. Kousar Muzamil				
• Phone No.	9797131080				
• Alternate phone No.	9906760526				
• Mobile	9622723629				
• IQAC e-mail address	iqac@amarsinghcollege.ac.in				
• Alternate e-mail address	drkousarmuzamil@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.amarsinghcollege.ac.in/aqar.php				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.amarsinghcollege.ac.in/naac.php				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B	2.41	2015	14/09/2015	13/09/2020
6.Date of Establishment of IQAC			24/03/2005		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Amar Singh College	NA	State Government	2021	217088000	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			4		

Plan of Action	Achievements/Outcomes
<p>Celebration of Various National Events</p>	<p>Various events of the country like Republic day, Independence day, Constitution Day, Yoga Day etc. will be celebrated with in the college in order to develop the concept of patriotism among the youth</p>
<p>Organizing various Days of importance</p>	<p>Important days like No Smoking Day, Environmental Week, Women's Day, AIDS Day, Anti-Smoking Day etc will be celebrated and seminars will be held with in the college campus and outside college campus in order to bring awareness among the society at large.</p>
<p>Aware regarding Covid-19 Pandemic</p>	<p>Online Webinars and aware programmes will be organized by the college in collaboration with IQAC to bring awareness regarding Covid-19 Pandemic among the students of college</p>
<p>Establishment of Covid Vaccination Center in College Bukhari Hall</p>	<p>Special Vaccination Center will be established in Bukhari hall of the College in collaboration with Health Department of Kashmir to provide Covid-19 vaccination facility to common public, students and faculty members of the college</p>
<p>Online Examination and Evaluation</p>	<p>IQAC in collaboration with Examination coordinator will work towards establishment of internet connectivity facilities in various departments of the college so that the online examination will be held smoothly. Further the evaluation of answer scripts received from students using online mode will be held on priority basis in</p>

	order to expedite the result declaration process
Remedial classes for Major subjects	Given the heterogeneity of the classrooms and students, the major focus of the year's plan of action is to offer remedial classes for students belonging to underprivileged and weaker sections so as to improve their academic standing and thereby enhance their employability and future prospects. To this effect remedial classes shall be conducted for major subjects belong offered in the college.
Green Campus Initiatives	The college shall take quality initiatives to convert the campus into a Green Campus with environmental friendly practices and education combine to promote sustainable and eco-friendly practices in the campus. The IQAC in collaboration with Administrative Department and other stakeholders has to work out the time bound strategies to implement green campus initiatives. These strategies need to be incorporated into the institutional planning and budgeting processes with the aim of developing a clean and green campus.
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Board of Management	15/04/2020

14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2020	30/03/2022
Extended Profile	
1. Programme	
1.1	10
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File
2. Student	
2.1	3595
Number of students during the year	
File Description	Documents
Data Template	View File
2.2	0
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	987
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3. Academic	
3.1	102

Number of full time teachers during the year		
File Description	Documents	
Data Template	View File	
3.2	128	
Number of Sanctioned posts during the year		
File Description	Documents	
Data Template	View File	
4.Institution		
4.1	42	
Total number of Classrooms and Seminar halls		
4.2	253.037	
Total expenditure excluding salary during the year (INR in lakhs)		
4.3	80	
Total number of computers on campus for academic purposes		

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution ensures effective curriculum delivery through a well-planned and documented process: The college deemseffective delivery of curriculum as the most vital curricular aspect.The college ensures effective curriculum delivery through systematic and strategic transparent mechanism. The Heads of Departments conducts the meetings to distribute workload and allocatesubjects. The college constitutes the time table committee which is prepared by respective departments;displayed on the Notice Board and also uploaded on the college website. The syllabus link is availableto the students. Teaching plan is prepared by every faculty member at the beginning of academic year. Periodic assessment of curriculum delivery is conducted by IQAC through HODs.The faculty are engaged in remedial teachingthrough tutorilas for weaker students.The

faculty uses mix of traditional and modern teaching methods of pedagogy like seminar, group discussion, projects, workshops foreffective delivery of curriculum. The college takes initiative and encourages staff to attend training workshops for effectively implementing outcome based curriculum and keeping them abreast with the recent trends in teaching, learning and research. The college collects regular feedback from the students, faculty, alumni and parents. The collected feedback is analysed using different parameters and reforms are initiated through proper action taken strategy.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the commencement of each semester, College notifies an academic calendar for all the programs, which contains the date of commencement, last working day of semester, Internship schedule and dates for semester-end examinations. Amar Singh College follows the calendar issued by the College strictly and plans all its activities like conduct of Continuous Internal Evaluation (CIE). Institute calendar of events includes details like class work, Commencement of Internal Assessment, summer and winter vacations and external examinations. Department heads closely supervise and monitor the completion of the syllabus as per the lesson plan prepared by faculty members. Internal Assessment tests (IA), assignments, quizzes, and seminars are part of the Continuous Internal Evaluation (CIE) of students. The course instructors prepare Internal assessment question papers based on the prescribed syllabus along with the scheme of evaluation duely approved by the HODs. The internal assessment by the examination committee is uploaded on website, and conducted as per the schedule. Post Internal assessment tests, evaluation of answer scriptare carried out by respective Course Instructors. The Principal, through the academic committee meetings, frequently reviews the semester's progress and provides suitable suggestions. In case of revision of academic calendar by the College, institute incorporates the necessary changes.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

A. All of the above

Academic council/BoS of Affiliating University
 Setting of question papers for UG/PG programs
 Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
 Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

33

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement

for year: (As per Data Template)

02

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

100

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

NIL

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Amar Singh College curriculum effectively integrates cross-cutting issues relevant to gender, environment and sustainability, human values and professional ethics and leads to a strong value-based holistic development of students. Various activities are organized throughout the year as part of the curriculum that help in this endeavor.

1. Gender Sensitivity: Gender related courses are an integral component of various programmes. Students are sensitized and encouraged to work towards gender equity from a cross-cultural perspective. ASC annually organizes seminars, conferences, guest lectures, exhibitions, street plays and literary activities that help in gender sensitization.

2. Environment and Sustainability: ASC has made environment and sustainability are course aspect of curriculum. A compulsory core course on Environment studies is included in all UG programmes. Environment awareness camps, seminars, workshops, guest lectures, industry visits and field excursions are organized. Environment Day, Earth Day and Water Day are annually celebrated.

3. Human Values and Professional Ethics: The curriculum has skill based courses in all UG programmes specially focused on the development of human values and professional ethics. The major areas of cross cutting in this section are communication skills, computer technology, media studies, rural development, media laws and ethics, translation, disaster management and electronic media.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

105

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.amarsinghcollege.ac.in/Feedbacks/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1785

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

231

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college has introduced various methods for identifying and categorising students depending upon their learning levels. Also, the Department of Psychology continuously conducted counselling sessions and provided standard models to the mentors. Using these models and the overall academic performance of the mentees, the mentors categorize the students as advanced and slow learners. In order to assess the learning level of the students following techniques were used

1. Curriculum-based monitoring tests. The teacher uses standardized tests that include all the material presented over the duration of the year.
2. Observation and interaction
3. Continuous evaluation

Also, the advanced learners are provided with case studies, quizzes, models, etc. Besides remedial coaching classes, special study material is provided to them for slow learners.

The concerned teacher and mentors work hand in hand by continuously

monitoring the students/mentees and communicating the same with each other. The consolidated data of the identified students are shared with the concerned teachers and mentors.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4924	103

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college intends to inculcate an agile and innovative approach to the teaching-learning process and provide a conducive platform for its students by adopting various student-centric methods. Various departments of the college are encouraged to conduct periodic innovative programs to enhance the creativity of the students by indulging them in many activities and competitions and at the same time providing them with a platform to exhibit their skills. The college also encourages the students to actively participate in national & international competitions/events/activities to exhibit creativity/talent and innovation.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in

maximum of 200 words

The college uses various Information and Communication Technology (ICT) based tools in day-to-day learning. Covid-19 pandemic has proved the significance of Online teaching wherein the ICT has come to the rescue of the students as well as the teachers and as a result, has now a wider acceptance and use in the college.

The college faculty extensively uses a wide range of ICT-based tools in the teaching-learning process. Some of the prominent ICT based tools used are as under:

1. **Online Video Lectures/Classes:**The faculty members have been using various online streaming platforms for online teaching including WISE App and other online platforms like Zoom Meetings, Google Meet, Google Classes, YouTube, etc. to conduct online lectures and classes on regular basis.
2. **PowerPoint presentations:**The college faculty makes use PowerPoint presentations as a teaching aid.
3. **Digital study material:**In the process of digitizing the study material and lectures, the Higher Education Department JK has taken the initiative to digitize all the content/lectures and we at Amar Singh College have provided a digital repository for the students to access.
4. **Interactive Flat Panel Display (IFPD):**The college added 21 new IFPDs to make the lecture delivery more effective.

Webinars:The College, in collaboration with various experts and resource persons, has conducted many webinars at the state and national levels. The participants were also presented with e-certificates.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

85

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

103

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

37

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

374

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institute has devised an efficient mechanism to deal with internal examination related grievances in a transparent and time-bound manner. At the beginning of each semester, faculty members inform the students about the forthcoming assessment process. Evaluation is done by the course handling faculty members within three days from the date of examination. The teacher distributes evaluated answer scripts to students and the internal marks are also displayed on the notice board. If any discrepancy like mistakes in the question paper, mark allocation, or correction is noticed by the students, the concerned teacher will resolve the discrepancy, and the necessary corrections will be made. If a student is not satisfied with the marks awarded even after being resolved by the teacher, then he may represent the same to the HOD concerned. All such representations are taken positively and are reassessed by another teacher if necessary. If any student is not satisfied with the marks awarded to him/her, he/she may challenge the same immediately by applying to the principal through the coordinator of examination. The marks obtained by the students are uploaded on the university web portal along with their attendance before the commencement of the external examination.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Amar Singh College has a mechanism for redressal of grievances related to the internal examination in time-bound manners. At the college level, an Examination Cell comprising of a senior teacher as convener and other teaching and non-teaching staff as members is

constituted to handle the issues regarding the internal assessment process. The college adheres strictly to the guidelines and rules issued by the affiliating universities (University of Kashmir and Cluster University Srinagar) while conducting internals and semester-end examinations. Various internal examinations are being performed throughout the semester such as unit tests, general assessment tests, quizzes etc. The internal assessment test schedules are prepared by the concerned department and communicated to the students well in advance. Evaluation is done by the concerned faculty members within three days from the date of examination. The corrected answer scripts at random are verified by HOD to ensure the standard of the evaluation process. The assessed internal test papers are shown in class to the students for self-assessment. In case of any grievances regarding internal assessment, the student is free to interact with the teacher and get it resolved. The unresolved grievance, if any, is referred to the Coordinator of examination through the Head of the Department. The marks obtained by the students in internal assessment tests are displayed on the department notice board.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Amar Sigh College is making significant leaps in the direction of its commitment to academic excellence keeping in view its relevance to the contemporary age. Introducing and maintaining an excellent standard of academics and keeping in synch with the needs of our students vis-a-vis employability is a Janus faced a task that needs to be persistently achieved. In this direction, all aspects of development: Teaching and Learning, providing required infrastructure (labs, classroom, libraries, washrooms etc), innovation, research, improving curriculum and encouraging co-curricular activities all add up to academics that is goal-oriented and outcome-based.

The college has well-defined educational objectives and follows an outcome-based education system. In this regard, Program Specific Outcomes (PSO) and Course Specific Outcomes (CSO) have been set up

by different departments. The PSO's and CSO's are drafted by the concerned departments in consultation with the College Academic Body, as per the curriculum in vogue of the Cluster University Srinagar.

The PSO's and CSO's are made available both in offline (hard copy) and online (college website) modes. Furthermore, the same is communicated to the students by displaying it on the notice boards at various locations including Laboratories, Staff/Faculty Rooms, & Departments. The concerned teacher makes the students aware of the respective PO & CO at the beginning of each semester through announcements and classroom discussions. Furthermore, the POs & COs are designed as per the syllabus of the Cluster University Srinagar for different courses.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college regularly evaluates the students through continuous internal assessments, end-semester examinations, student assignments, projects, and personal interaction with the students. Besides, the institute monitors the overall progress of Program and Course outcome attainment by using a well-defined mechanism, which involves the following parameters:

Internal Examination:The college conducts the internal examination of the students as per the guidelines of the Cluster University Srinagar. The concerned faculty sets the internal paper in line with the Course Outcome for the respective course and evaluates the students through written, viva-voce, and practical mode. The evaluation is done by the institute itself and the average of marks obtained by students is used as a measure in calculating the attainment of Course Outcome in the respective course.

External Examination:The Cluster University Srinagar conducts end-semester external exams. The paper is set by a competent person chosen by the University as per the syllabus in vogue. The overall performance of the students in terms of the average marks obtained,

in a particular course is a good reflective of the Course Outcome in particular and Program Outcome in general

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1752

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.amarsinghcollege.ac.in/ssss>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

50.0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

08

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

18

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

7

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Three NSS Units and two NCC Units of the College are engaging college students, faculty and non-teaching staff in various extension activities ever year to generate awareness about various social issues, for promoting sense of belongingness and understanding the impact thereof.

Various activities are undertaken to engage faculty, students and non-teaching staff in the neighborhood community which includes Swach Bharat initiatives, Plantation drives, Health Camps, Blood donation camps etc.

Swach Bharat initiatives are undertaken to make students aware about importance of hygiene and cleanliness.

Yoga day is celebrated to inculcate the habit of meditation and

exercise for maintenance of body health.

Gandhi Jayanti is celebrated to mark the International Day of Non-Violence for maintenance of peace and harmony in society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

02

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

07

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

161

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate physical and academic facilities required as per University Grant Commission guidelines to run the different programs. The college campus area is 35 acres, on which building construction is 194151 Sq Ft including Second Floor of two Storey Buildings. The various departments in Arts, Commerce and Science and Computer Application streams are located in the separate blocks. The Classrooms, Laboratories and Seminar Halls are well equipped along with computing system and Internet facility. In addition to buildings, the college has spacious playground for sports activities. The college has cultivated an atmosphere providing the importance to Extra Curricular and support services organized by departments of National Service Scheme and National Cadet Cops. The college campus is maintained with cleanly and neatly atmosphere. A spacious garden with pavements and pavers in the campus is developed for students' service. 'Eco-Friendly Open Class Room' is an initiative to provide the importance of Nature in the process of teaching and learning, cultivated in the campus. The college is well-equipped with the physical and technology-enabled infrastructure that supports to run smoothly the existing academic programmes and administration.

- Well-furnished 36 classrooms.
- 22 ICT enabled classrooms.
- 4 ICT enabled laboratories. etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute, with its compulsory Core Courses and the continuous evaluation scheme, integrates sports and extra-curricular activities as essential components. It has adequate facilities for sports, games and cultural activities. The total area of sports and games fields is 1483360 Sq Ft. Amar singh college has large playgrounds with provision for multiple games, such as, Athletics, Cricket, Football, Hockey, Volleyball, Basketball and Kho-kho. All faculties have well-equipped assembly halls for organizing annual functions and cultural events. Major cultural events are organized at the Bukhari Hall and also at the Taseer Hall. Facilities for outdoor and indoor sports and games that include badminton, volleyball, basketball, carom, table tennis and chess and cultural activities are available in the college. The Students has also facility of Hostel in the college. Intra-college and inter-college games and sports competitions are organized regularly every year for students. Students are specially trained for participation in Intra University and Inter-university National Youth Festivals competitions organized by the Cluster University. Amar Singh College has excelled at these events by winning prizes and awards in individual and group events. Special classes on self-defence are organized specially for female students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

24

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

24

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

145.44

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library of the college was automated in 2013, but due to the devastating Floods of 2014, all the infrastructure including books, periodicals, journals and references were damaged. After 2014 floods the library was established afresh with all the infrastructure. the automation of the library is currently partially done with Soul 2.0 automation software inplace. The full automation of library is under process and will be completed in coming year.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources D. Any 1 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

nil

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- AMAR SINGH COLLEGE continuously strives to provide state-of-the-art technologies and update its ICT facilities to ensure efficient functioning. Extensive infrastructure has been setup during the last five years: The Surveillance system based on IP addresses has been setup. The infrastructure includes:
 - Desktops
 - Laptops
 - IP camera
 - Browsing centre has been independently set up in library to facilitate students to use internet facility for accessing e-content, subscribed journals on N-List, Gyan Kosh etc. and for internet surfing.
- Two Computer Labs are in place in the department of BCA where the students as well as staff are trained to keep abreast with modern technologies.
- A hardware Lab will be set up in the department of BCA to provide the facilities of ROBOTICS, AI, IOT to students so that they can work on real world problems and solve the problems using machine learning techniques.
- Multiple Jio-Fi Connections have been provided to various departments to keep them connected in order to access online material from various sources.
- Establishment Section and Admission section is equipped with Desktops, Printers and high speed Internet Connections.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

140

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution E. < 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

145.44

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Procedures and policies for maintaining and utilizing physical, academic and support facilities- laboratory, library, sports complex, computers and classrooms. Amar Singh College has a set of established procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. Maintenance of library: For maintenances of library infra-structure and facilities the

library committee and administration have been given the responsibility to purchase, procure books, manuscripts and other materials, as per the recommendations received from the departments of the colleges. The departments of the colleges have a good stock of texts and references in their departmental libraries. For enriching of the library, the committee procures some good publications from national and international publishers. Maintenance of the laboratory: The laboratory equipment's, specimens, and other necessary chemicals are purchased by the office of the principal and purchase committee as per the requirements of the teaching departments of the college. Maintenance of the sport facilities: Sport Convener and his/her advisor takes the responsibilities of the maintenances of the sport facilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.amarsinghcollege.ac.in/naac/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1340

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

239

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

2

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

178

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

4

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

2

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Institute has Student council and students actively get involved in various committees. 1. Class Committee - Each UG class has a Committee to review the academic activities, progress and improvement plans of all subjects of all semesters. The committee consists of HOD, Chairperson, Class adviser and the student's representatives (4 Members/semester/section). The committee will discuss the academic related issues including conduction of classes, question paper pattern and student's grievances Guidelines of IQAC and submission of AQAR for Affiliated/Constituent Colleges. 2. Professional Bodies - In professional bodies like CSI, IEEE, student representatives actively participate by conducting Student conventions, chapters, technical events and quizzes etc with the help of faculty members. 3. News Letter Magazine Committee: - Students representatives who are nominated in the editorial board help to collect articles, poems, drawings etc. from talented students. They compose, edit and take initiative in printing the newsletters at Department level and work for the preparation of magazine at college level. Faculties of the editorial board will guide them in the entire process of printing and releasing the magazine. Student editors also involve in preparing the conference proceedings (National Conference/International), souvenir of student conventions conducted in the Departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

4

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

UnRegistered ALUMNI ASSOCIATION IN THE NAME OF "AMAR SINGH COLLEGE ALUMNI ASSOCIATION" (ASCAA) STANDS CONSTITUTED COMPRISING OF 41 ALUMNUS

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Institution has Clearly Shaped Vision and Mission which is reflected in its academic and administrative governance

The Short Term and Long term plans are drawn to implement the vision and mission in letter and spirit new courses are introduced from time to time to cope up with the changing needs of the time.

Infrastructure augmentation is done periodically to excelrate academic excellence. Recently research hubs have been created to enhance the research capacity. The skill based courses and programmes have been introduced to increase the employability of the students and make institution more enterprising. we are persistently endeavouring to achieve all the goals as spelled out in our vision and mission statement. Central tenet of the Institution's vision and mission is commitment to academic excellence in teaching and research, innovation and creativity, respect for cultural diversity, individual dignity and worth, responsible stewardship and conservation of resources and leadership and involvement in the economics, social and professional growth of the reason and the nation. Meeting these commitments in resonance with the India vision Amar Singh College seeks to develop into: A centre of academic excellencethat fosters active student participation through applied learning, research and social service; A regionallyrecognized hub for rigorous academic teaching, innovative research and quality publications in journals of international repute; A socially meaningful podium of knowledge generation and knowledge dissemination;

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution has a mechanism of providing operational autonomy to various functionaries in order to ensure a decentralized governance system.

1. Top Level

Principal is the member secretary of the governing body and chairperson of the IQAC. The Principal nominates different committees for planning and implementation of different academic, student, and administration related policies.

1. Faculty Level

Faculty members are given representation in various committees/cells in the IQAC and other committees. Every year, the composition of different committees is changed to ensure a uniform exposure of duties for academic and professional development of faculty members. Following are the different committees which have been nominated by Principal (2020-21)

3. Student Level

Students are empowered to play important role in different activities.

1. NSS Ambassadors
2. Student Representatives in IQAC
3. Class Representatives

4. Non-Teaching Staff Level

Non-teaching staff are represented in the the IQAC. Suggestions of non-teaching staff are considered while framing policies or taking important decisions. Participative management the institution promotes the culture of participative management at the strategic level, functional level and operational level.

- Strategic level: The principal, committees and the IQAC are involved in framing guidelines and rules & regulations pertaining to admission, examination, etc
- Functional level: Faculty members share knowledge among themselves, students and staff members while working for a committee.
- Operational level: The Principal interacts with government and external agencies & faculty members maintain interactions with the other stake holders of the institution. Students and office staff join hands with the Principal and faculty.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution has different bodies in place for the development and deployment of the strategic Plan:

The Institution has a perspective plan. The aspects considered for inclusion are; 1. Quality enhancement and improved teaching-learning environment. 2. Enhancement of student support systems. 3. Improved student success rate. 4. To be more innovative, industry-relevant in curriculum design and be more creative in academic delivery; with a strong emphasis on effective integration of technology in the teaching-learning process. 4. The teacher to be more of a facilitator and mentor than just a full time tutor. 5. To establish a research facilities and to nurture and develop research culture among the students and staff. 6. Life skills will be an integral part in curriculum development and delivery. 7. To emphasize on multi-dimensional evaluation of student learning and to enable that student learning outcomes match with their employers expectations.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organizational structure of the College facilitates its smooth functioning. The Department of Higher Education is the policy making body. The overall super vision of the College comes under the purview of Principal and is accomplished through the formation of different committees. The academic policy is framed in tandem with the national policies in higher education, existing priorities

and local needs. Regular feedback obtained from the alumni, students, parents and faculty along with suggestions of NAAC peer team form the major inputs for the planning. These inputs are discussed and analyzed by the Governing Council, the Principal, IQAC, and CDC. The planning and infrastructural development is decided by the Head of the institution in consultation with the committees. The plans proposed are discussed by the respective Cells and committees, fine-tuned as per needs and then finalized. Financial implications and possible hurdles are thoroughly looked into and taken care of before finalizing any plan. The Principal, Heads of Departments, committee / cell in-charges and office staff, monitor and work together for the effective implementation of these policies.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

welfare schemes for the teaching and non-teaching staff are implemented strictly as per the norms allowed by Department of Higher Education. some of them are listed as below Group Insurance

Schemes, Janta , 15 Academic Leave per year and the institute sponsors the research publications and registrations to academic conferences. Institute organises workshops, FDPs, seminars and conferences. In 2015 and 16th ,one school adopted in nearby area to facilitate school students and help them to overcome frights and encourage them to pursue education. . Free Covid tests and Vaccinations organized for the faculty. Free ICT training for poor tech savy staff. Earned Leave, Maternityleave and Child care leave is provided Free Covid tests and Vaccinations organized for the faculty. Free ICT training for poor tech savy staff. Sanitizers and masks are also provided by the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

NIL

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

NIL

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

13

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal for teaching faculty:

Following the UGC regulation 2010 and amendments thereof, the institution monitors performance appraisal system through submitting of APR (Annual Progress Report) of the teaching staff. The APR reflects the details of refresher / orientation course/ workshops

etc that the teacher attended during a particular period. The stock of teaching performance is computed by reflecting the involvement of the teacher in curricular, co-curricular and extra-curricular activities. Due consideration is given to the innovation or special contribution made by the teacher. The involvement in the welfare of students and community work is given due weightage for monitoring performance. During appraisal the teacher is given opportunity to pen down any special achievement made by him in the field of his subject, that can upgrade his overall performance. Teacher is given opportunity to note down the difficulties that he is facing while discharging his assignment. Not only this, his valuable suggestion/ measures are also sought for evaluating his observation for the betterment of Institution. The principal then grades the teachers on the overall report and recommends higher authorities for further necessary action.

Performance Appraisal for non teaching faculty:

The appointment is made through the Government of Jammu and Kashmir and after joining the department as per service rules Departmental Promotion Committee (DPC) is being conducted after every 3 years. The principal concerned is being asked to give report (Annual Progress Report of last 3 years) where in the general performance, conduct and character is being evaluated and appraised.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audit of the accounts is an important process and is strictly followed by the Amar Singh College Srinagar. The college undergoes an external audit conducted by higher education department and AG office. They verify and confirm all finance related document. Report of audit is submitted to higher education department and AG office. In case of query, documents are sent to college for clarification. All the process in the college is strictly monitored by the principal. The copies of the audit are also preserved in the college for records.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

NIL

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is run by the government so the funds to be utilized are primarily allotted through the Higher Education Department of Jammu and Kashmir. Funds to be allotted for the institution go through the exercise of forming annual budget as per requirement. The same is being discussed with chief Accounts Officer / Financial Advisor for allotment of funds under different heads. The allotments are made to institution throughout financial year through the application of Budget Evaluation and Management System (BEAMS). Optimum end use of the funds is made as per the rules and regulations and is subjected to audit by the government Within the institution funds are mobilized out of a specific percentage of the fee collected from the students. These funds are grouped under heading "Local Funds". These funds are utilized for the benefit of students and for meeting other minor expenses of the college. To ensure the optimum end use of these funds college development and purchasing committees are framed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC Cell of Amar Singh College works interminably for the development quality enhancement of the institution. Some of the initiatives taken by IQAC cell are as follows:

All the faculty members are encouraged and supported to participate in Orientation, refresher courses and conferences etc related to the teacher-learning. Teachers with Ph.D are also encouraged and motivated to act as research guides for the research scholars. Teachers are also supported and encouraged to participate in examination evaluation processes. The poor and needy students are provided with financial aid out of the college local fund. The IQAC also provides guidelines, internet access and verification processes for the students to get the post-Matric scholarships. PMSSS. The college provides platform for the students to participate in Intra-College and Inter-College level debates, competitions, seminars etc. Several skill enhancement ability courses have been introduced for various subjects for the students. Regular meetings of IQAC are conducted under the chairmanship of worthy Principal with the fixed agenda and suggestions are taken from all the members of IQAC for improvement and better implementation of curriculum. All the teachers are encouraged to use audio-visual teaching aids, charts, models etc. for effective teaching-learning processes. Almost all the laboratories are provided with charts, models etc for effective teaching-learning process. Smart Boards are installed in 18 classrooms of the college. many classrooms also have LFD facility

File Description	Documents
Paste link for additional information	https://www.amarsinghcollege.ac.in/naac
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations

and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC Cell periodically reviews the teaching learning process and ensures that learning outcomes are achieved. The methodologies are regularly monitored to ensure effective academic implementation and results. Following are the IQAC Activities in this regard:

1. Students feedback on faculty, teaching learning process and evaluation: Students feedback significantly shows the actual quality of teaching learning process. The students feedback is conducted as per the following norms:
 - a. All the students are allowed to give feedback on faculty, teaching learning process and evaluation so that actual picture is ascertained.
 - b. After evaluating the feedback from students, the teacher if evaluated with low performance is instructed accordingly.
 - c. The whole process is being operated through IQAC and no other faculty member is involved at any stage.
2. Academic monitoring: The academic monitoring committee conducts regular visit to the classes regarding the regularity and punctuality of class work. The Principal is informed on daily basis.
3. Remedial Classes: The teachers conduct remedial classes and revision for the students wherever needed.
4. Syllabus Monitoring: The worthy principal (chairman IQAC) keeps vigil on the completion of syllabus and ascertains information regarding the quantum syllabus completed, so that the prescribed syllabus is completed in the stipulated time

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our institute is deeply concerned about gender parity and empowerment of women at every level of functioning of the institute. So far our institution has achieved a great success in this regard, our institute follows a transparent mode of selection to various courses and we have seen a steady increase in the enrollment of female students across various courses offered. We try our best to facilitate a safe and secure environment for our female students as well as staff, extensive measures have been taken to this effect. College has constituted a committee namely Gender Sensitisation Committee Against Sexual Harassment (GSCASH) which takes a strict measures if an event like this is reported in the college. various awareness campaigns are also conducted in the college in this regard. The college organised a 16 day programme against Gender Violence on International day of Elimination of Violence against Women which started on 15 Nov 2020 and concluded on 10/12/20. The event was presided over by principal of the college Prof. B. A. Rather and the chief guest on the occasion was Dy Superintendent of Police Ms Sleet Shah who deliberated on rights of women in particular of human rights in general

File Description	Documents
Annual gender sensitization action plan	http://www.amarsinghcollege.ac.in/naac
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste produced in the campus is managed with the help of services from the Srinagar Municipality. There is a comprehensive policy for managing e-waste in the campus. Most of the e-waste is donated or given away. The campus does not produce any significant amount of biomedical waste, hazardous chemicals or radioactive waste,

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available B. Any 3 of the above

in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Inclusiveness and tolerance form the core values of our institution and Amar Singh College has been committed to the cause of promoting Inclusiveness and Egalitarian values among the students, teaching faculty as well as the auxiliary staff of the college. We have been at the forefront of promoting an inclusive environment across

cultural, regional, linguistic and socioeconomic diversities by organizing seminars, symposiums and in person visits to places like orphanages and slums to sensitize the students about the various socioeconomic aspects of life.

Amar Singh College routinely conducts legal awareness camps for increasing the awareness of the students regarding their constitutional rights and duties and providing information with regard to the free legal aid to the weaker sections of the society woman , children, and victims of human trafficking etc.

The NCC Naval and Army wings of the college routinely conduct programmes on national integration and week long programmes are held annually on Gandhi Jayanti to promote national integration.

The college has from time to time organised activities for the promotion of Art and Culture for the promotion of regional languages and for the promotion and felicitation of local academics, artists, writers and poets.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

During academic session 2020-21 , the constitutional day was celebrated in which a pledge was taken to uphold constitutional values and noble ideas and imbibe the same among faculty members and students. During Covid pandemic, every faculty member held sessions during the classes to uphold the spirit of duties as enshrined in the fundamental duties to manifest scientific temper by exercising covid appropriate behaviour and promote the same in the larger community. Gandhian ideals as enshrined in the constitution have been promoted through the celebration of Gandhi jayanti 2020. The event was the international day of non-violence and included week long activities from 26th of september to 02 october 2020. As part of the larger responsibility to inculcate values among students and faculty as responsible citizens, Swachta pledge wasorganised on 05 March, 2020. Four students participated in the Debate competition " Family Socialization is responsible for Juvenile Delinquency"

organised by School of Legal Studies, Central University of Kashmir on 15th october 2020.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. **Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Voters Day is celebrated at Amar Singh College, Srinagar on 25th January wherein the students are given awareness on their duties and rights as a loyal citizens. Republic day- Amar Singh College, Srinagar celebrates Republic day on 26th January every year, commemorating the adoption of Indian constitution. The celebration includes the hoisting of national flag and a speech by the Principal to underline the importance of this day. Independence Day is celebrated every year on 15th of August, to commemorate the freedom of India from British rule. Sixth International Yoga Day was celebrated

at Amar Singh College, Srinagar on 21st June, 2020. Due to the prevalent pandemic situation the day was celebrated as "Yoga for Health- Yoga for Home" where students of the Institution participated online in events like essay writing competition, painting competition and photo/ video Yoga Asana contests. Celebration of Rashtriya Ekta Divas- National Unity Day on 31st of October, 2020: Rashtriya Ekta Divas is commemorated nationwide with the "Run for Unity" every year but owing to the prevalent pandemic situation so instead of the run for unity "Thought for Unity" was organised to commemorate the day where participants sent their essays to express their ideas consistent with the theme.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices

01) Title of the practice & objectives: Individual counselling services for students and staff of the college

From the recent research studies, there has been a substantial increase in the number of mental illnesses, especially among students in the UT of J&K, this problem necessitated the measures to identify the underlying cause and provide brief supportive counselling, behavioural intervention, cognitive interventions etc wherever possible and raise general awareness regarding mental health issues among the students and identify the cases at the early stage.

02) Title of the Practice & objectives: Automation and Digitalisation of Library

In digital India, a shift towards digitalisation and automation of

libraries is an important step towards the development of an efficient modern library services for the easy accessibility of knowledge and online resources for the students as well as the the teaching faculty. An efficient library system is a cornerstone of an educational institution, it is the need of time to shift towards automatic and installation of modern library services including Radio Frequency Identification (RFID) facility and smart browsing centre to keep abreast of the latest changes and upgrade to the benefit of students as well as the teachers.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Amar Singh College is focused on outcome based education, and to meet this end teachers are encouraged to devise activity based learning, case studies, presentations, group discussions, fieldwork etc. to augment and improve learning experience and yield better results. We encourage the extensive use of blended online learning to augment classroom teaching. We have introduced Mentor/Mentee mode of learning where every Faculty member is allotted a specific number of students to whom one acts as a mentor to foresee and counsel the students in their career path. Each department is encouraged to organise extension lectures periodically wherein eminent academicians are invited to share their experiences with the students, similarly various seminars, workshops, conferences etc. are also held for the benefit of students as well as teachers. We keep the all-round development of our students in a sharp focus therefore we organise counselling sessions for the aspirants of administrative services and various administrative examinations from time to time.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution ensures effective curriculum delivery through a well-planned and documented process: The college deemseffective delivery of curriculum as the most vital curricular aspect. The college ensures effective curriculum delivery through systematic and strategic transparent mechanism. The Heads of Departments conducts the meetings to distribute workload and allocatesubjects. The college constitutes the time table committee which is prepared by respective departments; displayed on the Notice Board and also uploaded on the college website. The syllabus link is availableto the students. Teaching plan is prepared by every faculty member at the beginning of academic year. Periodic assessment of curriculum delivery is conducted by IQAC through HODs. The faculty are engaged in remedial teachingthrough tutorilas for weaker students. The faculty uses mix of traditional and modern teaching methods of pedagogy like seminar, group discussion, projects, workshops foreffective delivery of curriculum. The college takes initiative and encourages staff to attend training workshops for effectively implementing outcome based curriculum and keeping them abreast with the recent trends in teaching, learning and research. The college collects regular feedback from the students, faculty, alumni and parents. The collected feedback is analysed using different parameters and reforms are initiated through proper action taken strategy.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the commencement of each semester, College notifies an academic calendar for all the programs, which contains the date of commencement, last working day of semester, Internship

schedule and dates for semester-end examinations. Amar Singh College follows the calendar issued by the College strictly and plans all its activities like conduct of Continuous Internal Evaluation (CIE). Institute calendar of events includes details like class work, Commencement of Internal Assessment, summer and winter vacations and external examinations. Department heads closely supervise and monitor the completion of the syllabus as per the lesson plan prepared by faculty members. Internal Assessment tests (IA), assignments, quizzes, and seminars are part of the Continuous Internal Evaluation (CIE) of students. The course instructors prepare Internal assessment question papers based on the prescribed syllabus along with the scheme of evaluation duly approved by the HODs. The internal assessment by the examination committee is uploaded on website, and conducted as per the schedule. Post Internal assessment tests, evaluation of answer script are carried out by respective Course Instructors. The Principal, through the academic committee meetings, frequently reviews the semester's progress and provides suitable suggestions. In case of revision of academic calendar by the College, institute incorporates the necessary changes.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

33

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

02

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

100

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

NIL

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Amar Singh College curriculum effectively integrates cross-cutting issues relevant to gender, environment and sustainability, human values and professional ethics and leads to a strong value-based holistic development of students. Various activities are organized throughout the year as part of the curriculum that help in this endeavor.

1. Gender Sensitivity: Gender related courses are an integral component of various programmes. Students are sensitized and encouraged to work towards gender equity from a cross-cultural perspective. ASC annually organizes seminars, conferences, guest lectures, exhibitions, street plays and literary activities that help in gender sensitization.

2. Environment and Sustainability: ASC has made environment and sustainability a course aspect of curriculum. A compulsory core course on Environment studies is included in all UG programmes. Environment awareness camps, seminars, workshops, guest lectures, industry visits and field excursions are organized. Environment Day, Earth Day and Water Day are annually celebrated.

3. Human Values and Professional Ethics: The curriculum has skill based courses in all UG programmes specially focused on the development of human values and professional ethics. The major areas of cross cutting in this section are communication skills, computer technology, media studies, rural development, media laws and ethics, translation, disaster management and electronic media.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

105

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
---	------------------------------

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken
---	--

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.amarsinghcollege.ac.in/Feedbacks/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1785

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

231

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college has introduced various methods for identifying and categorising students depending upon their learning levels. Also, the Department of Psychology continuously conducted counselling sessions and provided standard models to the mentors. Using these models and the overall academic performance of the mentees, the mentors categorize the students as advanced and slow learners. In order to assess the learning level of the students following techniques were used

1. Curriculum-based monitoring tests. The teacher uses standardized tests that include all the material presented over the duration of the year.
2. Observation and interaction
3. Continuous evaluation

Also, the advanced learners are provided with case studies, quizzes, models, etc. Besides remedial coaching classes, special study material is provided to them for slow learners.

The concerned teacher and mentors work hand in hand by continuously monitoring the students/mentees and communicating the same with each other. The consolidated data of the identified students are shared with the concerned teachers and mentors.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4924	103

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college intends to inculcate an agile and innovative approach to the teaching-learning process and provide a conducive platform for its students by adopting various student-centric methods. Various departments of the college are encouraged to conduct periodic innovative programs to enhance the creativity of the students by indulging them in many activities and competitions and at the same time providing them with a platform to exhibit their skills. The college also encourages the students to actively participate in national & international competitions/events/activities to exhibit creativity/talent and innovation.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college uses various Information and Communication Technology (ICT) based tools in day-to-day learning. Covid-19 pandemic has proved the significance of Online teaching wherein the ICT has come to the rescue of the students as well as the teachers and as a result, has now a wider acceptance and use in the college.

The college faculty extensively uses a wide range of ICT-based tools in the teaching-learning process. Some of the prominent ICT based tools used are as under:

1. **Online Video Lectures/Classes:**The faculty members have been using various online streaming platforms for online teaching including WISE App and other online platforms like Zoom Meetings, Google Meet, Google Classes, YouTube, etc. to conduct online lectures and classes on regular basis.
2. **PowerPoint presentations:**The college faculty makes use PowerPoint presentations as a teaching aid.
3. **Digital study material:**In the process of digitizing the study material and lectures, the Higher Education Department JK has taken the initiative to digitize all the content/lectures and we at Amar Singh College have provided a digital repository for the students to access.
4. **Interactive Flat Panel Display (IFPD):**The college added 21 new IFPDs to make the lecture delivery more effective.

Webinars:The College, in collaboration with various experts and resource persons, has conducted many webinars at the state and national levels. The participants were also presented with e-certificates.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

85

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

103

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

37

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

374

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institute has devised an efficient mechanism to deal with internal examination related grievances in a transparent and time-bound manner. At the beginning of each semester, faculty members inform the students about the forthcoming assessment process. Evaluation is done by the course handling faculty members within three days from the date of examination. The teacher distributes evaluated answer scripts to students and the internal marks are also displayed on the notice board. If any discrepancy like mistakes in the question paper, mark allocation, or correction is noticed by the students, the concerned teacher will resolve the discrepancy, and the necessary corrections will be made. If a student is not satisfied with the marks awarded even after being resolved by the teacher, then he may represent the same to the HOD concerned. All such representations are taken positively and are reassessed by another teacher if necessary. If any student is not satisfied with the marks awarded to him/her, he/she may challenge the same immediately by applying to the principal through the coordinator of examination. The marks obtained by the students are uploaded on the university web portal along with their attendance before the commencement of the external examination.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Amar Singh College has a mechanism for redressal of grievances related to the internal examination in time-bound manners. At the college level, an Examination Cell comprising of a senior teacher as convener and other teaching and non-teaching staff as members is constituted to handle the issues regarding the internal assessment process. The college adheres strictly to the guidelines and rules issued by the affiliating universities (University of Kashmir and Cluster University Srinagar) while conducting internals and semester-end examinations. Various internal examinations are being performed throughout the semester such as unit tests, general assessment tests, quizzes etc. The internal assessment test schedules are prepared by the concerned

department and communicated to the students well in advance. Evaluation is done by the concerned faculty members within three days from the date of examination. The corrected answer scripts at random are verified by HOD to ensure the standard of the evaluation process. The assessed internal test papers are shown in class to the students for self-assessment. In case of any grievances regarding internal assessment, the student is free to interact with the teacher and get it resolved. The unresolved grievance, if any, is referred to the Coordinator of examination through the Head of the Department. The marks obtained by the students in internal assessment tests are displayed on the department notice board.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Amar Sigh College is making significant leaps in the direction of its commitment to academic excellence keeping in view its relevance to the contemporary age. Introducing and maintaining an excellent standard of academics and keeping in synch with the needs of our students vis-a-vis employability is a Janus faced a task that needs to be persistently achieved. In this direction, all aspects of development: Teaching and Learning, providing required infrastructure (labs, classroom, libraries, washrooms etc), innovation, research, improving curriculum and encouraging co-curricular activities all add up to academics that is goal-oriented and outcome-based.

The college has well-defined educational objectives and follows an outcome-based education system. In this regard, Program Specific Outcomes (PSO) and Course Specific Outcomes (CSO) have been set up by different departments. The PSO's and CSO's are drafted by the concerned departments in consultation with the College Academic Body, as per the curriculum in vogue of the Cluster University Srinagar.

The PSO's and CSO's are made available both in offline (hard copy) and online (college website) modes. Furthermore, the same

is communicated to the students by displaying it on the notice boards at various locations including Laboratories, Staff/Faculty Rooms, & Departments. The concerned teacher makes the students aware of the respective PO & CO at the beginning of each semester through announcements and classroom discussions. Furthermore, the POs & COs are designed as per the syllabus of the Cluster University Srinagar for different courses.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college regularly evaluates the students through continuous internal assessments, end-semester examinations, student assignments, projects, and personal interaction with the students. Besides, the institute monitors the overall progress of Program and Course outcome attainment by using a well-defined mechanism, which involves the following parameters:

Internal Examination:The college conducts the internal examination of the students as per the guidelines of the Cluster University Srinagar. The concerned faculty sets the internal paper in line with the Course Outcome for the respective course and evaluates the students through written, viva-voce, and practical mode. The evaluation is done by the institute itself and the average of marks obtained by students is used as a measure in calculating the attainment of Course Outcome in the respective course.

External Examination:The Cluster University Srinagar conducts end-semester external exams. The paper is set by a competent person chosen by the University as per the syllabus in vogue. The overall performance of the students in terms of the average marks obtained, in a particular course is a good reflective of the Course Outcome in particular and Program Outcome in general

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1752

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.amarsinghcollege.ac.in/sss>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

50.0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

08

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

18

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

7

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Three NSS Units and two NCC Units of the College are engaging college students, faculty and non-teaching staff in various extension activities ever year to generate awareness about various social issues, for promoting sense of belongingness and understanding the impact thereof.

Various activities are undertaken to engage faculty, students and non-teaching staff in the neighborhood community which includes Swach Bharat initiatives, Plantation drives, Health Camps, Blood donation camps etc.

Swach Bharat initiatives are undertaken to make students aware

about importance of hygiene and cleanliness.

Yoga day is celebrated to inculcate the habit of meditation and exercise for maintenance of body health.

Gandhi Jayanti is celebrated to mark the International Day of Non-Violence for maintenance of peace and harmony in society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

02

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

07

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

161

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate physical and academic facilities required as per University Grant Commission guidelines to run the different programs. The college campus area is 35 acres, on which building construction is 194151 Sq Ft including Second Floor of two Storey Buildings. The various departments in Arts, Commerce and Science and Computer Application streams are located in the separate blocks. The Classrooms, Laboratories and Seminar Halls are well equipped along with computing system and Internet facility. In addition to buildings, the college has spacious playground for sports activities. The college has cultivated an atmosphere providing the importance to Extra Curricular and support services organized by departments of National Service Scheme and National Cadet Cops. The college campus is maintained with cleanly and neatly atmosphere. A spacious garden with pavements and pavers in the campus is developed for students' service. 'Eco-Friendly Open Class Room' is an initiative to provide the importance of Nature in the process of teaching and learning, cultivated in the campus. The college is well-equipped with the physical and technology-enabled infrastructure that supports to run smoothly the existing academic programmes and administration.

- Well-furnished 36 classrooms.

- 22 ICT enabled classrooms.
- 4 ICT enabled laboratories. etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute, with its compulsory Core Courses and the continuous evaluation scheme, integrates sports and extra-curricular activities as essential components. It has adequate facilities for sports, games and cultural activities. The total area of sports and games fields is 1483360 Sq Ft. Amar Singh college has large playgrounds with provision for multiple games, such as, Athletics, Cricket, Football, Hockey, Volleyball, Basketball and Kho-kho. All faculties have well-equipped assembly halls for organizing annual functions and cultural events. Major cultural events are organized at the Bukhari Hall and also at the Taseer Hall. Facilities for outdoor and indoor sports and games that include badminton, volleyball, basketball, carom, table tennis and chess and cultural activities are available in the college. The Students has also facility of Hostel in the college. Intra-college and inter-college games and sports competitions are organized regularly every year for students. Students are specially trained for participation in Intra University and Inter-university National Youth Festivals competitions organized by the Cluster University. Amar Singh College has excelled at these events by winning prizes and awards in individual and group events. Special classes on self-defence are organized specially for female students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

24	
4.1.3.1 - Number of classrooms and seminar halls with ICT facilities	
24	
File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded
4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)	
4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)	
145.44	
File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded
4.2 - Library as a Learning Resource	
4.2.1 - Library is automated using Integrated Library Management System (ILMS)	
<p>The Library of the college was automated in 2013, but due to the devastating Floods of 2014, all the infrastructure including books, periodicals, journals and references were damaged. After 2014 floods the library was established afresh with all the infrastructure. the automation of the library is currently partially done with Soul 2.0 automation software inplace. The full automation of library is under process and will be completed in comming year.</p>	

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil
4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	D. Any 1 of the above
File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
nil	
File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- AMAR SINGH COLLEGE continuously strives to provide state-of-the-art technologies and update its ICT facilities to ensure efficient functioning. Extensive infrastructure has been setup during the last five years: The Surveillance system based on IP addresses has been setup. The infrastructure includes:
 - Desktops
 - Laptops
 - IP camera
 - Browsing centre has been independently set up in library to facilitate students to use internet facility for accessing e-content, subscribed journals on N-List, Gyan Kosh etc. and for internet surfing.
- Two Computer Labs are in place in the department of BCA where the students as well as staff are trained to keep abreast with modern technologies.
- A hardware Lab will be set up in the department of BCA to provide the facilities of ROBOTICS, AI, IOT to students so that they can work on real world problems and solve the problems using machine learning techniques.
- Multiple Jio-Fi Connections have been provided to various departments to keep them connected in order to access online material from various sources.
- Establishment Section and Admission section is equipped with Desktops, Printers and high speed Internet Connections.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers	
140	
File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded
4.3.3 - Bandwidth of internet connection in the Institution	E. < 5MBPS
File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
145.44	
File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
Procedures and policies for maintaining and utilizing physical, academic and support facilities- laboratory, library, sports complex, computers and classrooms. Amar Singh College has a set of established procedures and policies for maintaining and	

utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. Maintenance of library: For maintenances of library infra-structure and facilities the library committee and administration have been given the responsibility to purchase, procure books, manuscripts and other materials, as per the recommendations received from the departments of the colleges. The departments of the colleges have a good stock of texts and references in their departmental libraries. For enriching of the library, the committee procures some good publications from national and international publishers. Maintenance of the laboratory: The laboratory equipment's, specimens, and other necessary chemicals are purchased by the office of the principal and purchase committee as per the requirements of the teaching departments of the college. Maintenance of the sport facilities: Sport Convener and his/her advisor takes the responsibilities of the maintenances of the sport facilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.amarsinghcollege.ac.in/naac/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1340

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

239

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	B. Any 3 of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	

2

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

178

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

4

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Institute has Student council and students actively get involved in various committees. 1. Class Committee - Each UG class has a Committee to review the academic activities, progress and improvement plans of all subjects of all semesters. The committee consists of HOD, Chairperson, Class adviser and the student's representatives (4 Members/semester/section). The committee will discuss the academic related issues including conduction of classes, question paper pattern and student's grievances Guidelines of IQAC and submission of AQAR for Affiliated/Constituent Colleges. 2. Professional Bodies - In professional bodies like CSI, IEEE, student representatives actively participate by conducting Student conventions, chapters, technical events and quizzes etc with the help of faculty members. 3. News Letter Magazine Committee: - Students representatives who are nominated in the editorial board help to collect articles, poems, drawings etc. from talented students. They compose, edit and take initiative in printing the newsletters at Department level and work for the preparation of magazine at college level. Faculties of the editorial board will guide them in the entire process of printing and releasing the magazine. Student editors also involve in preparing the conference proceedings (National Conference/International), souvenir of student conventions conducted in the Departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

4

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

UnRegistered ALUMNI ASSOCIATION IN THE NAME OF "AMAR SINGH COLLEGE ALUMNI ASSOCIATION" (ASCAA) STANDS CONSTITUTED COMPRISING OF 41 ALUMNUS

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded
GOVERNANCE, LEADERSHIP AND MANAGEMENT	
6.1 - Institutional Vision and Leadership	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p>The Institution has Clearly Shaped Vision and Mission which is reflected in its academic and administrative governance</p> <p>The Short Term and Long term plans are drawn to implement the vision and mission in letter and spirit new courses are introduced from time to time to cope up with the changing needs of the time. Infrastructure augmentation is done periodically to excelrate academic excellence. Recently research hubs have been created to enhance the research capacity. The skill based courses and programmes have been introduced to increase the employability of the students and make institution more enterprising. we are persistently endeavouring to achieve all the goals as spelled out in our vision and mission statement. Central tenet of the Institution's vision and mission is commitment to academic excellence in teaching and research, innovation and creativity, respect for cultural diversity, individual dignity and worth, responsible stewardship and conservation of resources and leadership and involvement in the economics, social and professional growth of the reason and the nation. Meeting these commitments in resonance with the India vision Amar Singh College seeks to develop into: A centre of academic excellencethat fosters active student participation through applied learning, research and social service; A regionally recognized hub for rigorous academic teaching, innovative research and quality publications in journals of international repute; A socially meaningful podium of knowledge generation and knowledge dissemination;</p>	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution has a mechanism of providing operational autonomy to various functionaries in order to ensure a decentralized governance system.

1. Top Level

Principal is the member secretary of the governing body and chairperson of the IQAC. The Principal nominates different committees for planning and implementation of different academic, student, and administration related policies.

1. Faculty Level

Faculty members are given representation in various committees/cells in the IQAC and other committees. Every year, the composition of different committees is changed to ensure a uniform exposure of duties for academic and professional development of faculty members. Following are the different committees which have been nominated by Principal (2020-21)

3. Student Level

Students are empowered to play important role in different activities.

1. NSS Ambassadors
2. Student Representatives in IQAC
3. Class Representatives

4. Non-Teaching Staff Level

Non-teaching staff are represented in the the IQAC. Suggestions of non-teaching staff are considered while framing policies or taking important decisions. Participative management the institution promotes the culture of participative management at the strategic level, functional level and operational level.

- Strategic level: The principal, committees and the IQAC are involved in framing guidelines and rules & regulations pertaining to admission, examination, etc
- Functional level: Faculty members share knowledge among themselves, students and staff members while working for a committee.

- **Operational level:** The Principal interacts with government and external agencies & faculty members maintain interactions with the other stake holders of the institution. Students and office staff join hands with the Principal and faculty.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution has different bodies in place for the development and deployment of the strategic Plan:

The Institution has a perspective plan. The aspects considered for inclusion are; 1. Quality enhancement and improved teaching-learning environment. 2. Enhancement of student support systems. 3. Improved student success rate. 4. To be more innovative, industry-relevant in curriculum design and be more creative in academic delivery; with a strong emphasis on effective integration of technology in the teaching-learning process. 4. The teacher to be more of a facilitator and mentor than just a full time tutor. 5. To establish a research facilities and to nurture and develop research culture among the students and staff. 6. Life skills will be an integral part in curriculum development and delivery. 7. To emphasize on multi-dimensional evaluation of student learning and to enable that student learning outcomes match with their employers expectations.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organizational structure of the College facilitates its smooth functioning. The Department of Higher Education is the policy making body. The overall super vision of the College comes under the purview of Principal and is accomplished through the formation of different committees. The academic policy is framed in tandem with the national policies in higher education, existing priorities and local needs. Regular feedback obtained from the alumni, students, parents and faculty along with suggestions of NAAC peer team form the major inputs for the planning. These inputs are discussed and analyzed by the Governing Council, the Principal, IQAC, and CDC. The planning and infrastructural development is decided by the Head of the institution in consultation with the committees. The plans proposed are discussed by the respective Cells and committees, fine-tuned as per needs and then finalized. Financial implications and possible hurdles are thoroughly looked into and taken care of before finalizing any plan. The Principal, Heads of Departments, committee / cell in-charges and office staff, monitor and work together for the effective implementation of these policies.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

welfare schemes for the teaching and non-teaching staff are implemented strictly as per the norms allowed by Department of Higher Education. some of them are listed as below Group Insurance Schemes, Janta , 15 Academic Leave per year and the institute sponsors the research publications and registrations to academic conferences. Institute organises workshops, FDPs, seminars and conferences. In 2015 and 16th ,one school adopted in nearby area to facilitate school students and help them to overcome frights and encourage them to pursue education. . Free Covid tests and Vaccinations organized for the faculty. Free ICT training for poor tech savy staff. Earned Leave, Maternity leave and Child care leave is provided Free Covid tests and Vaccinations organized for the faculty. Free ICT training for poor tech savy staff. Sanitizers and masks are also provided by the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

NIL

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

NIL

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

13

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal for teaching faculty:

Following the UGC regulation 2010 and amendments thereof, the institution monitors performance appraisal system through submitting of APR (Annual Progress Report) of the teaching staff. The APR reflects the details of refresher / orientation course/ workshops etc that the teacher attended during a particular period. The stock of teaching performance is computed by reflecting the involvement of the teacher in curricular, co-curricular and extra-curricular activities. Due consideration is given to the innovation or special contribution made by the teacher. The involvement in the welfare of students and community work is given due weightage for monitoring performance. During appraisal the teacher is given opportunity to pen down any special achievement made by him in the field of his subject, that can upgrade his overall performance. Teacher is given opportunity to note down the difficulties that he is facing while discharging his assignment. Not only this, his valuable suggestion/ measures are also sought for evaluating his observation for the betterment of Institution. The principal then grades the teachers on the overall report and recommends higher authorities for further necessary action.

Performance Appraisal for non teaching faculty:

The appointment is made through the Government of Jammu and Kashmir and after joining the department as per service rules Departmental Promotion Committee (DPC) is being conducted after every 3 years. The principal concerned is being asked to give report (Annual Progress Report of last 3 years) where in the general performance, conduct and character is being evaluated and appraised.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audit of the accounts is an important process and is strictly followed by the Amar Singh College Srinagar. The college undergoes an external audit conducted by higher education

department and AG office. They verify and confirm all finance related document. Report of audit is submitted to higher education department and AG office. In case of query, documents are sent to college for clarification. All the process in the college is strictly monitored by the principal. The copies of the audit are also preserved in the college for records.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

NIL

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is run by the government so the funds to be utilized are primarily allotted through the Higher Education Department of Jammu and Kashmir. Funds to be allotted for the institution go through the exercise of forming annual budget as per requirement. The same is being discussed with chief Accounts Officer / Financial Advisor for allotment of funds under different heads. The allotments are made to institution throughout financial year through the application of Budget Evaluation and Management System (BEAMS). Optimum end use of the funds is made as per the rules and regulations and is subjected to audit by the government. Within the institution funds are mobilized out of a specific percentage of the fee collected from the students. These funds are grouped under heading "Local

Funds". These funds are utilized for the benefit of students and for meeting other minor expenses of the college. To ensure the optimum end use of these funds college development and purchasing committees are framed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC Cell of Amar Singh College works interminably for the development quality enhancement of the institution. Some of the initiatives taken by IQAC cell are as follows:

All the faculty members are encouraged and supported to participate in Orientation, refresher courses and conferences etc related to the teacher-learning. Teachers with Ph.D are also encouraged and motivated to act as research guides for the research scholars. Teachers are also supported and encouraged to participate in examination evaluation processes. The poor and needy students are provided with financial aid out of the college local fund. The IQAC also provides guidelines, internet access and verification processes for the students to get the post-Matric scholarships. PMSSS. The college provides platform for the students to participate in Intra- College and Inter -College level debates, competitions, seminars etc. Several skill enhancement ability courses have been introduced for various subjects for the students. Regular meetings of IQAC are conducted under the chairmanship of worthy Principal with the fixed agenda and suggestions are taken from all the members of IQAC for improvement and better implementation of curriculum. All the teachers are encouraged to use audio-visual teaching aids, charts, models etc. for effective teaching-learning processes. Almost all the laboratories are provided with charts, models etc for effective teaching- learning process. Smart Boards are installed in 18 classrooms of the college. many classrooms also have LFD facility

File Description	Documents
Paste link for additional information	https://www.amarsinghcollege.ac.in/naac
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC Cell periodically reviews the teaching learning process and ensures that learning outcomes are achieved. The methodologies are regularly monitored to ensure effective academic implementation and results. Following are the IQAC Activities in this regard. 1. Students feedback on faculty, teaching learning process and evaluation: Students feedback significantly shows the actual quality of teaching learning process. The students feedback is conducted as per the following norms: a. All the students are allowed to give feedback on faculty, teaching learning process and evaluation so that actual picture is ascertained. b. After evaluating the feedback from students, the teacher if evaluated with low performance is instructed accordingly. c. The whole process is being operated through IQAC and no other faculty member is involved at any stage. 2. Academic monitoring: The academic monitoring committee conducts regular visit to the classes regarding the regularity and punctuality of class work. The Principal is informed on daily basis. 3. Remedial Classes: The teachers conduct remedial classes and revision for the students wherever needed. 4. Syllabus Monitoring: The worthy principal (chairman IQAC) keeps vigil on the completion of syllabus and ascertains information regarding the quantum syllabus completed, so that the prescribed syllabus is completed in the stipulated time

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for

D. Any 1 of the above

**improvements Collaborative quality initiatives with other institution(s)
Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our institute is deeply concerned about gender parity and empowerment of women at every level of functioning of the institute. So far our institution has achieved a great success in this regard, our institute follows a transparent mode of selection to various courses and we have seen a steady increase in the enrollment of female students across various courses offered. We try our best to facilitate a safe and secure environment for our female students as well as staff, extensive measures have been taken to this effect. College has constituted a committee namely Gender Sensitisation Committee Against Sexual Harassment (GSCASH) which takes a strict measures if an event like this is reported in the college. various awareness campaigns are also conducted in the college in this regard. The college organised a 16 day programme against Gender Voilence on International day of Elimination of Voilence against Women which started on 15 Nov 2020 and concluded on 10/12/20. The event was presided over by principal of the college Prof. B. A. Rather and the chief guest on the occasion was Dy Superintendent of Police Ms Sleet Shah who deliberated on rights of women in particular of human rights in general

File Description	Documents
Annual gender sensitization action plan	http://www.amarsinghcollege.ac.in/naac
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste produced in the campus is managed with the help of services from the Srinagar Municipality. There is a comprehensive policy for managing e-waste in the campus. Most of the e-waste is donated or given away. The campus does not produce any significant amount of biomedical waste, hazardous chemicals or radioactive waste,

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants 	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Inclusiveness and tolerance form the core values of our institution and Amar Singh College has been committed to the cause of promoting Inclusiveness and Egalitarian values among the students, teaching faculty as well as the auxiliary staff of the college. We have been at the forefront of promoting an inclusive

environment across cultural, regional, linguistic and socioeconomic diversities by organizing seminars, symposiums and in person visits to places like orphanages and slums to sensitize the students about the various socioeconomic aspects of life.

Amar Singh College routinely conducts legal awareness camps for increasing the awareness of the students regarding their constitutional rights and duties and providing information with regard to the free legal aid to the weaker sections of the society woman , children, and victims of human trafficking etc.

The NCC Naval and Army wings of the college routinely conduct programmes on national integration and week long programmes are held annually on Gandhi Jayanti to promote national integration.

The college has from time to time organised activities for the promotion of Art and Culture for the promotion of regional languages and for the promotion and felicitation of local academics, artists, writers and poets.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

During academic session 2020-21 , the constitutional day was celebrated in which a pledge was taken to uphold constitutional values and noble ideas and imbibe the same among faculty members and students. During Covid pandemic, every faculty member held sessions during the classes to uphold the spirit of duties as enshrined in the fundamental duties to manifest scientific temper by exercising covid appropriate behaviour and promote the same in the larger community. Gandhian ideals as enshrined in the constitution have been promoted through the celebration of Gandhi jayanti 2020. The event was the international day of non-violence and included week long activities from 26th of september to 02 october 2020. As part of the larger responsibility to inculcate values among students and faculty as responsible citizens, Swachta pledge wasorganised on 05 March, 2020. Four students participated in the Debate competition " Family Socialization is

responsible for Juvenile Delinquency" organised by School of Legal Studies, Central University of Kashmir on 15th october 2020.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Voters Day is celebrated at Amar Singh College, Srinagar on 25th January wherein the students are given awareness on their duties and rights as a loyal citizens. Republic day- Amar Singh College, Srinagar celebrates Republic day on 26th January every year, commemorating the adoption of Indian constitution. The celebration includes the hoisting of national flag and a speech by

the Principal to underline the importance of this day. Independence Day is celebrated every year on 15th of August, to commemorate the freedom of India from British rule. Sixth International Yoga Day was celebrated at Amar Singh College, Srinagar on 21st June, 2020. Due to the prevalent pandemic situation the day was celebrated as "Yoga for Health- Yoga for Home" where students of the Institution participated online in events like essay writing competition, painting competition and photo/ video Yoga Asana contests. Celebration of Rashtriya Ekta Divas- National Unity Day on 31st of October, 2020: Rashtriya Ekta Divas is commemorated nationwide with the "Run for Unity" every year but owing to the prevalent pandemic situation so instead of the run for unity "Thought for Unity" was organised to commemorate the day where participants sent their essays to express their ideas consistent with the theme.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices

01) Title of the practice & objectives: Individual counselling services for students and staff of the college

From the recent research studies, there has been a substantial increase in the number of mental illnesses, especially among students in the UT of J&K, this problem necessitated the measures to identify the underlying cause and provide brief supportive counselling, behavioural intervention, cognitive interventions etc wherever possible and raise general awareness regarding mental health issues among the students and identify the cases at the early stage.

02) Title of the Practice & objectives: Automation and Digitalisation of Library

In digital India, a shift towards digitalisation and automation of libraries is an important step towards the development of an efficient modern library services for the easy accessibility of knowledge and online resources for the students as well as the teaching faculty. An efficient library system is a cornerstone of an educational institution, it is the need of time to shift towards automatic and installation of modern library services including Radio Frequency Identification (RFID) facility and smart browsing centre to keep abreast of the latest changes and upgrade to the benefit of students as well as the teachers.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Amar Singh College is focused on outcome based education, and to meet this end teachers are encouraged to devise activity based learning, case studies, presentations, group discussions, fieldwork etc. to augment and improve learning experience and yield better results. We encourage the extensive use of blended online learning to augment classroom teaching. We have introduced Mentor/Mentee mode of learning where every Faculty member is allotted a specific number of students to whom one acts as a mentor to foresee and counsel the students in their career path. Each department is encouraged to organise extension lectures periodically wherein eminent academicians are invited to share their experiences with the students, similarly various seminars, workshops, conferences etc. are also held for the benefit of students as well as teachers. We keep the all-round development of our students in a sharp focus therefore we organise counselling sessions for the aspirants of administrative services and various administrative examinations from time to time.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

S.No.

Plan of Action

1.

Celebration of Various National Events

Various events of the country like Republic day, Independence day, Constitution Day, Yoga Day etc. will be celebrated with in the college in order to develop the concept of patriotism among the youth

2.

Organizing various Days of importance

Important days like No Smoking Day, Environmental Week, Women's Day, AIDS Day, Anti-Smoking Day etc will be celebrated.

3.

Aware regarding Covid-19 Pandemic

Online Webinars and aware programmes will be organized by the college in collaboration with IQAC to bring awareness regarding Covid-19 Pandemic among the students of college

4.

Establishment of Vaccination Center in College Bukhari Hall

Special Vaccination Center will be established in Bukhari hall of the College in collaboration with Health Department of Kashmir to provide Covid-19 vaccination

5.

Online Examination and Evaluation

IQAC in collaboration with Examination coordinator will work towards establishment of internet connectivity facilities.

6.

Remedial classes for subjects

Given the heterogeneity of the classrooms and students, the major focus of the year's plan of action is to offer remedial classes for students.

7.

Green Campus Initiatives

The college shall take quality initiatives to convert the campus into a Green Campus with environmental friendly practices.