



Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution		AMAR SINGH COLLEGE
Name of the head of the Institution		Prof Yasmeen Ashai
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01942310227
Mobile no.		9419064621
Registered Email		principal@amarsinghcollege.ac.in
Alternate Email		iqac.asc123@gmail.com
Address		Gogji Bagh Srinagar
City/Town		Srinagar
State/UT		Jammu And Kashmir
Pincode		190008
2. Institutional Status		

Affiliated / Constituent	Constituent
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Kousar Muzamil
Phone no/Alternate Phone no.	01942310227
Mobile no.	9797131080
Registered Email	drkousarmuzamil@gmail.com
Alternate Email	arshedmasoodi@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.amarsinghcollege.ac.in/nac.aac.php
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.amarsinghcollege.ac.in/naac.php

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	B	2.41	2015	14-Sep-2015	13-Sep-2020

6. Date of Establishment of IQAC

24-Mar-2005

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Environmental Week	04-Jun-2016 7	124
General Orientation	31-May-2016	46

Programme	1	
Alumni Meet	16-Nov-2016 1	30
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Amar Singh College	Na	State Govt	2016 365	144317000
Amar Singh College	NA	Local Fund	2016 365	9500000
Amar Singh College	NA	UGC	2016 365	1525418
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Faculty Development through Conferences and Seminars 2. Optimization and Integration of modern methods of teaching and learning. 3. Institutional strategy and planning process. 4. Student Progression through placement and counselling. 5. Student Feedback. 6. Alumni Meet.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes				
Assessment Meeting of Previous NAAC team visit	To identify areas for improvement.				
Meeting with IQAC members	To set parameters and targets for quality enhancement				
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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1"> <thead> <tr> <th>Name of Statutory Body</th> <th>Meeting Date</th> </tr> </thead> <tbody> <tr> <td>Board of Management</td> <td>11-Mar-2016</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	Board of Management	11-Mar-2016
Name of Statutory Body	Meeting Date				
Board of Management	11-Mar-2016				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2016				
Date of Submission	08-Dec-2016				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Faculty Biometric Attendance System				

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution ensures effective curriculum delivery through a well-planned and documented process. The college regards effective delivery of curriculum as the most vital curricular aspect. The college follows the curriculum prescribed by the University through its Boards of Studies. . The college ensures effective curriculum delivery through systematic and strategic transparent mechanism: Academic calendar: • The college follows the Academic calendar issued by the University. • The Heads of Departments conducts the meetings to distribute workload and allot subjects. • The Principal monitors the effective implementation of the Calendar through formal meetings with Heads of Departments and if necessary informal discussions with faculty. Time- Table Committee: • The college constitutes the Time Table committee. • The Time Table is prepared by respective departments. • The Time Tables are displayed on the Notice Board and also uploaded on the college website. • The syllabus link of

University is also provided to the students. Teaching Plan and Teaching Diary:

- Teaching plan is prepared by every faculty member at the beginning of academic year.
- They record the conduct of teaching and practical in the diary.
- Periodic assessment of curriculum delivery is conducted by IQAC through HODs.
- The faculty engage in remedial teaching for underprivileged and weaker students as and when required.

Teaching Aids:

- The faculty uses traditional teaching aids, along with ICT enabled A-V Aids for teaching.
- Methods like seminar, group discussion, quiz, case study for effective delivery of curriculum.
- Educational field visits, industrial visits, tours are organized.
- Group projects are assigned to teach them team spirit, sharing and develop presentation, research skills.
- E-materials and content was prepared and properly disseminated and uploaded on the college website.
- Guest lectures, Expert lectures and guidance by departmental Alumni are engaged.
- Internet, Computer, LCD projectors and other Audio- visual aids are utilized on regular basis.

Department library: Teacher support:

- The college encourages the faculty to participate in Orientation and Refresher courses to update their knowledge of subject.
- The college encourages the faculty to attend the meetings of BOS and syllabus restructuring workshops.
- The college takes initiative and encourages staff to attend workshops organised by the University for effectively implementing the CBCS method of imparting curriculum and keeping them abreast with the recent trends in teaching, learning and research.
- The Choice Based Credit System (CBCS) is implemented for enabling choice for selection of Elective papers to the students from the year 2016-17.

Feedback:

- The college collects the feedback from the faculty, students, alumni and parents.
- The collected feedback is analysed using different parameters.
- Any discrepancies identified are considered for improvements.
- Formative assessment is done to identify gaps in students.
- The slow learners are provided with Remedial Coaching after the completion of each semester.
- The advanced learners are encouraged for further progression in career by participating in various co-curricular.
- The faculty makes suggestions in curriculum reframing workshops in the light of feedback received.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	0	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	0	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Translation Studies	01/03/2016	32
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSc	Geography	13
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>INTRODUCTION: Feedback on Curriculum Feedback is the essence of two-way communication between the provider and the receiver. Effective feedback, both positive and negative is important for continuous improvement as it helps in understanding the strengths, weaknesses, opportunities and challenges faced by the organization. It is advantageous to the organization as well as the stakeholders as improvisations made based on the feedback received benefits all the stakeholders. Feedback from students, employees, alumni inculcates a sense of ownership about the organization and make them feel valued and responsible. Regular feedback is important across the entire organization in order to remain aligned to goals and is part of continuous learning process for regular improvisations to serve better. Amar Singh College in its mission for continuous improvement in all sectors, academic or administrative has entrusted IQAC with the responsibility for arranging feedback responses from all stakeholders of the institution on quality related institutional processes apart from mandating the respective Departments to collect feedback. The institution collects feedback on curriculum aspects and courses from different stakeholders such as students, alumni, faculty and employers. Once the feedback is analyzed and valuable suggestions given were considered and necessary actions was executed. Thus the feedback given by the stakeholders were analyzed and suitable action was taken so as to satisfy the expectations of both students, parents and employers. This further helped us to improvise our curriculum as per the expectations of the stakeholders. FEEDBACK MECHANISM: The college offers diverse courses and programmes at both UG and PG level, therefore, for uniformity and standardization of procedures, set guidelines for feedback are made for all the faculties. Apart from this central mechanism, each faculty creates their own internal mechanisms of obtaining feedback from students and faculty members for continuous improvements in their respective faculties. The feedback also includes timely interactive sessions between the stakeholders, like meetings, both at institutional level and at departmental level. Amar Singh College prides itself in offering the most transparent</p>

feedback system, as the feedback is kept accessible through its website and proper feedback boxes are installed across the campus for ease of access to the stakeholders, apart from making the feedback forms available on the college website. The purpose of such a rigorous mechanism is to make the curriculum better as we believe that input on all aspects of curriculum including the course content, learning resources, learning environment, quality of delivery and assessment will improve the quality of education offered by the college. It also offers inputs about specific topics in the course content which the stakeholders suggest as valuable or otherwise as per the professional scenario.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	PG IN GEOGRAPGY	33	14	14

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	2907	23	84	0	10

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
94	88	25	1	1	10

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Amar Singh College has a vibrant and structured mentorship program for establishing a better and effective relationship between students and teachers. It has been introduced to assess and enhance students' performance and to facilitate their growth and development. At the beginning of each academic session mentor-mentee groups are created for all departments and all the permanent faculty members of the college are involved in the process of mentoring. Depending upon the student strength and total number of teachers in the college, every teacher is allotted a specific number of students to be mentored. Every mentor continuously monitors, counsels and guides students in educational and personal matters. The aim of student mentorship is to enhance teacher–student relationship, to assess student's academic performance and attendance, to minimize student's dropout ratio, to monitor discipline and to provide career and psychological counselling. Mentors offer guidance and counseling to mentees as and when required. It is the practice of mentors to meet students individually or in groups. If a student is identified as having weakness in particular subject, it is duty of mentor to apprise the concerned subject teacher. Mentor may also help the student to learn better through peer interaction by putting them in touch with peers who are able and willing to help. At least 3 to 4 meeting are arranged by

mentors for their mentee in each semester. In some cases parents of the mentees are also called for counseling and their special meeting with the principal or concerned teachers is arranged. In addition to the mentor counselling, the services of a MCI certified counselor are also available to students of the college. Though, the system has only been implemented in the last few years, significant improvement in the teacher – student relationship has been observed. This system has been useful in identifying slow and advanced learners. By careful examination of each mentors report the college organizes ‘Remedial Classes’ in identified topics. HODs organize a meeting with all mentors of his/her department at least once in a month to implement the recommendations of each mentor.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2930	64	1:46

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
128	94	34	30	21

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2016	Razia samoon	Assistant Professor	JRF
2016	Dr. Hilal Ahmad Lone	Assistant Professor	PRCN (Pre-Commission-2016) NCC Award ADG NCC Appreciation Award-2021

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BAH	3rd Year	10/01/2017	21/04/2017
BCA	BCA	3rd Year	10/01/2017	21/04/2017
BCom	BCOM	3rd Year	10/01/2017	21/04/2017
BSc	BSCN	3rd Year	10/01/2017	21/04/2017
BSc	BSC	3rd Year	10/01/2017	21/04/2017
BA	BA	3rd Year	10/01/2017	21/04/2017

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college ensures that the schedule of internal assessment, practical examinations and final/semester examinations is communicated to the students in

advance through date sheets notified according to the academic calendar to ensure enough time for preparation. Continuous evaluation is carried out throughout the semester via written tests, presentations, assignments etc. The end semester examinations, question papers are set by the University of Kashmir. The practical examination is conducted with internal and external examiners appointed by the concerned HOD.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is prepared at the beginning of the session and is adhered throughout the year.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.cusrinagar.edu.in/Syllabus/Index>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BSC	BSc	BSC	42	27	64.26
BA	BA	BA	317	231	72.87
BSCN	BSc	BSCN	30	20	66.66
BCOM	BCom	BCOM	150	53	35.33
BCA	BCA	BCA	41	27	65.85
BAH	BA	HONORS	5	1	20

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.amarsinghcollege.ac.in/ssss>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	3	UGC	205000	135000
Major Projects	3	DST	1700000	1200000

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Botany	2	0
International	ENGLISH	6	0
National	English	1	0
International	GEOLOGY	1	3.9
International	PHYSICS	1	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	0
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Role of Mutation Breeding	Amir R, R A Lasker, S	Asian Research journal of	2016	Nil	Aligarh Muslim University	2

in Crop Improvement- Past, Present and Future	Kursheed, R Amin, Y R Tantray, Kouser Parveen, R Amin and S Khan	Agriculture				
An overview of biotic impact on saffron cultivation in Kashmir	Joo GN., Syed Muzaffar	Journal of Biological Science.	2016	Nil	Amar Singh College Srinagar	0
Comparative Study of Lal Ded and Rumi as Mystic Poets	Gazala Gayas	Research Chronicler an International Multidisciplinary Journal	2016	Nil	Amar Singh College Srinagar	0
Sufferings of women characters in AlifShfak's novel Honour	Gazala Gayas	Research Innovator-an International Multidisciplinary Journal.	2016	Nil	Amar Singh College Srinagar	0
Feminism in the Treatment of Kamala Das's Poetic Imagery	Nighat Fatima	The Criterion: An International Journal in English.	2016	Nil	Amar Singh College Srinagar	0
The Ecological Aspects in Sarojini Naidu's Poetic Imagery	Nighat Fatima	Asian Journal of Multidisciplinary Studies	2016	Nil	Amar Singh College Srinagar	0
The Indianness in the Poetic Language and Imagery of Toru Dutt, Sarojini Naidu and Kamala Das	Nighat Fatima	The Criterion: An International Journal in English.	2016	Nil	Amar Singh College Srinagar	0
Agha Shahid Ali	Nighat Fatima	Asian Journal of	2016	Nil	Amar Singh	0

and His Penetrating Voice Echoing Unheard Kashmir"		Multidisciplinary Studies			College Srinagar	
Rukhsat: The Departure by Sujit Banerjee in	Deeba Sarmad	English Studies in India	2016	Nil	Amar Singh College Srinagar	0
Geochemical evidence for the Paleoproterozoic arc - Back arc basin association and its importance in understanding the evolution of the Central Indian Tectonic Zone.	Wani, H. and Mondal, M.E.A	Tectonophysics	2016	10	Amar Singh College Srinagar	10
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Role of Mutation Breeding in Crop Improvement- Past, Present and Future	Amir R, R A Lasker, S Kursheed, R Amin, Y R Tantray, Kouser Parveen, R Amin and S Khan	Asian Research Journal of Agriculture	2016	2	2	Nil
An overview of biotic impact on saffron cultivation in Kashmir	Joo GN., Syed Muzaffar	Journal of Biological Science.	2016	Nil	Nil	Amar Singh College Srinagar

Comparative Study of Lal Ded and Rumi as Mystic Poets	Gazala Gayas	Research Chronicler an International Multidisciplinary Journal	2016	Nil	Nil	Amar Singh College Srinagar
Sufferings of women characters in AlifShf ak's novel Honour	Gazala Gayas	Research Innovator-an International Multidisciplinary Journal.	2016	Nil	Nil	Amar Singh College Srinagar
Feminism in the Treatment of Kamala Das's Poetic Imagery	Nighat Fatima	The Criterion: An International Journal in English.	2016	Nil	Nil	Amar Singh College Srinagar
The Ecological Aspects in Sarojini Naidu's Poetic Imagery	Nighat Fatima	Asian Journal of Multidisciplinary Studies	2016	Nil	Nil	Amar Singh College Srinagar
The Indianness in the Poetic Language and Imagery of Toru Dutt, Sarojini Naidu and Kamala Das	Nighat Fatima	The Criterion: An International Journal in English.	2016	Nil	Nil	Amar Singh College Srinagar
Agha Shahid Ali and His Penetrating Voice Echoing Unheard Kashmir"	Nighat Fatima	Asian Journal of Multidisciplinary Studies	2016	Nil	Nil	Amar Singh College Srinagar
Rukhsat: The Departure by Sujit Banerjee in	Deeba Sarmad	English Studies in India	2016	Nil	Nil	Amar Singh College Srinagar
Geochemical	Wani, H. and	Tectonophysics	2016	Nil	10	Amar Singh

evidence for the Paleoproterozoic arc - Back arc basin association and its importance in understanding the evolution of the Central Indian Tectonic Zone.	Mondal, M.E.A					College Srinagar
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	1	0	0
Presented papers	2	1	1	0
Resource persons	0	0	0	3
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Plantation Drive in collaboration with Department of Social Forestry 18th to 23rd April, 2016	NSS	10	52
Week long cleanliness drive from 9th to 14th May, 2016.	NSS	6	30
General Orientation Programme on 31st May, 2016	NSS	8	35
Environmental week from 4th to 11th June, 2016 to observe World	NSS	5	35

Environment Day , 5th June, 2016			
International Yoga Day on 20th June, 2016	NSS and NCC Army Wing	10	65
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NCC Pre- Commission Course	Lieutenant	DG NCC	0
NCC Pre- Commission Course	Best in Academics Award	DG NCC	0
Governor's Felicitation	3rd Prize for Ship Modelling at RDC-New Delhi 2016	Governor, JK	1
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
All India NauSainik Camp w.e.f. 6th October, 2016 to 17th October, 2016	DGNCC	Directorate Level All India Competition	1	30
NCC Republic Day Camp (RDC)-2016 w.e.f. 1st January to 29th January, 2016	DGNCC	RDC at New Delhi-2016	0	1
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab	Duration From	Duration To	Participant

		with contact details			
0	0	0	Nil	Nil	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
0	Nil	0	0
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
545.6	400.61

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Existing
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Campus Area	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	14026	4524610	1279	460709	15305	4985319
Library Automation	1	20000	0	0	1	20000
Reference Books	1296	1970697	150	225090	1446	2195787

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	40	1	1	1	1	1	20	2	0
Added	20	1	1	0	0	0	0	0	0
Total	60	2	2	1	1	1	20	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
E-Content	https://www.amarsinghcollege.ac.in/econtent.php

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
4.5	4.5	336	336

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and policies for maintaining and utilizing physical, academic and support facilities- laboratory, library, sports complex, computers and classrooms. Amar Singh College has a set of established procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. Maintenance of library: For maintenances of library infra-structure and facilities the library committee and administration have been given the responsibility to purchase, procure books, manuscripts and other materials, as per the recommendations received from the departments of the colleges. The departments of the colleges have a good stock of texts and references in their departmental libraries. For enriching of the library, the committee procures some good publications from

national and international publishers. Maintenance of the laboratory: The laboratory equipment's, specimens, and other necessary chemicals are purchased by the office of the principal and purchase committee as per the requirements of the teaching departments of the college. Maintenance of the sport facilities: Sport Convener and his/her advisor takes the responsibilities of the maintenances of the sport facilities. The necessary goods and sports articles are purchased by the office of the principal as per the recommendations of the sport convener of the college. Some of the sports items are kept in girl's common rooms and given out for use of students under the monitoring of the Sports cum common room secretaries. Maintenance of Computers and IT facilities: The office of the principal decides about purchasing necessary IT equipment's as per recommendations received from the departments of the colleges and the administrative office of the college. IT facilities are maintained by computer skilled personnel of the college and they also take the responsibilities of periodic up-gradations of the IT resources. Classroom facilities: The maintenance of classrooms is a regular exercise. The cleanliness of classrooms is ensured by a group of Grade -IV workers and sweepers. Student support and welfare: In the college campus, there is a good environment for the benefit and welfare of the students. Various sub committees are in the college to support services, student welfare and to meet their needs. The principal is the chairperson of all committees. There is a canteen committee for maintenances of the college canteen and to ensure the healthy and hygienic food for the students as well as the other members of the college. The hostel sub- committee looks after the hostel facilities for the borders in the college campus. For the welfare of the students, there is a medical cell in the college. The body of GSCASH (Gender Sensitization Committee against Sexual Harassment) is also formed for the welfare of the students. They have organized many talks and discussions on burning topics of gender issues and tries to sensitize the girl students as well as the boys against gender discrimination , health issues etc. Academic Support: The college is affiliated to University of Kashmir. The college has an elaborate academic support mechanism. All the departments follow the syllabus of University of Kashmir for the U.G. Level.

<https://www.amarsinghcollege.ac.in/naac.php>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	College Financial Aid	156	268594
Financial Support from Other Sources			
a) National	Post Matric Scholarship	63	63000
b)International	NA	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
One month Certificate Course on Computer Appl	04/01/2016	31	Amar Singh College, Srinagar

and Communication Skills.

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nill	NA	0	0	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	Himaliyan Peaks Limited, GDC Charare Sharief	3	3
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2016	241	BA/BSC/BCO M/BCA	Arts Science	University of Kashmir	PG
Nill	15	BA/Bsc/Bco m/BCA	Arts and Science	Islamic University of Science and Technology	PG
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0

SET	0
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Institute has Student council and students actively get involved in various committees. 1. Class Committee - Each UG class has a Committee to review the academic activities, progress and improvement plans of all subjects of all semesters. The committee consists of HOD, Chairperson, Class adviser and the student's representatives (4 Members/semester/section). The committee will discuss the academic related issues including conduction of classes, question paper pattern and student's grievances Guidelines of IQAC and submission of AQAR for Affiliated/Constituent Colleges. 2. Professional Bodies - In professional bodies like CSI, IEEE, student representatives actively participate by conducting Student conventions, chapters, technical events and quizzes etc with the help of faculty members. 3. News Letter Magazine Committee - Students representatives who are nominated in the editorial board help to collect articles, poems, drawings etc. from talented students. They compose, edit and take initiative in printing the newsletters at Department level and work for the preparation of magazine at college level. Faculties of the editorial board will guide them in the entire process of printing and releasing the magazine. Student editors also involve in preparing the conference proceedings (National Conference/International), souvenir of student conventions conducted in the Departments.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

Alumni association in the name of Amar Singh College Alumni Association stands constitutedNI however is not registered with the registrar of Societies.

5.4.2 – No. of enrolled Alumni:

41

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1) We have a decentralized style of working. The college has thirty three departments. Each department is managed by the head of department. Head of the department frames time table, disseminates duties of the department to other faculties: like the monitoring of classes, syllabus completion and other activities of the department. Internal evaluation/ assessment) which became an important component after college got affiliated to CUS is also carried by the HOD as well as the faculty of the department. The notices regarding the internal exams are also framed by the HOD. In science streams practical exams are also conducted by the department, under the management of HOD. Class presentations, Quizzes' essay competition, dramatic performances are also conducted under HoD's leadership. Decision regarding improvement of infrastructure and other facilities in the department are also taken by the HOD. ???For participative management, the Convener, HODs, Faculty and student representatives form the core part of the IQAC team. The college committees are framed every year at the beginning of the session, we have at fifty committees headed by different faculty members called conveners with at least more than five members. Every convener with his team makes decisions and works for the academic and other developments of college under the patronage of the Principal. The college every year elects Staff secretary actually a liaison officer between staff and the principal.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Examination and Evaluation	<p>1) As per University rules, there is internal examination to be conducted in a semester by the Institution and at the end of semester End Term Examination is conducted by University, which is a centralized process managed by the University. 2) We follow a disciplined strategy for evaluating our students, which includes, internal assessments, class tests, surprise tests and small research projects. Our students have published research papers in reputed international journals. ???Continuous evaluation is done through class tests, assignments, viva, Debates, PPT's and Oral Presentations. 4) For comprehensive evaluation: Students are evaluated on all parameters of personality.</p>
Teaching and Learning	<p>We have concept of mentoring to provide special care for students who are considered as slow learners. Each</p>

faculty mentor has a group of 15-20 students whose overall growth and development are continuously monitored to faculty and their problems are discussed. •?We believe that Education is a never-ending process, hence we motivate our faculty members to join Orientation Programme, Refreshers Courses, Workshops and FDPs to upgrade their skills and constantly be in the process of learning so that they can percolate the benefits of their updated knowledge and skills to students. •?We motivate our faculty members to pursue higher studies.

Curriculum Development

In 2016 college had one honors course in English. A new skill course was introduced for these students I,e Translation studies. In 2017 college got affiliated to CUSrinagar. All the faculty members were involved in framing syllabus for new courses of the university. Two new courses were introduced in 2017. IG Economics and IG English. Faculty members of both the departments framed syllabus of IG Courses and it got kic started very efficiently.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Finance and Accounts	Salary drawn through Beams
Administration	Communication with teaching and Non Teaching staff via emails
Examination	Awards Submitted Online using HODs Username and Password assigned by University

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for	Title of the administrative training programme organised for	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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	teaching staff	non-teaching staff				
2017	3 Day Workshop for Teaching staff on Computer Skills	3 Day Workshop for NON Teaching staff on Computer Skills	19/10/2017	21/10/2017	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Group Insurance Schemes, Janta , 15 Academic Leave per year and the institute sponsors the research publications and registrations to academic conferences. Institute organises workshops, FDPs, seminars and conferences. In 2015 and 16th ,one school adopted in nearby area to facilitate school students and help them to overcome frights and encourage them to pursue education. . Free Covid tests and Vaccinations organized for the faculty. Free ICT training for poor tech savy staff.	Earned Leave, Maternity leave and Child care leave is provided Free Covid tests and Vaccinations organized for the faculty. Free ICT training for poor tech savy staff. Sanitizers and masks are also provided by the college.	Medals and cash prizes are awarded to merit holders in sports and academics. Industrial trips and picnics are organised and several workshops, training sessions are conducted for their overall improvement. In campus hostel facility with quality housing and meal is provided to students. Regular interaction with parents is done to ensure a coordinated effort for the welfare of the students.RE

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

External Financial Audit is annually carried out by the finance department

Government of Jammu and Kashmir jointly with the accounts and establishment staff of the college. The External Audit team checks the funds received under various heads and expenditure statements. The Pay Fixation of the employees both teaching and non teaching faculty is also scrutinized by checking all the entries in the service book/service records.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	0
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Internal	Yes	College Committee
Administrative	Yes	Govt	Yes	College Committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. In the Current Session Parent Teacher Meeting was held on 09.09.2017 and 17.02.18. 2. Parents are cordially invited for Orientation Programme of their wards on their first Day of College every year. 3. We conduct regular meetings and telephonic contact with the parents on monthly basis after attendance. Feedback from parents is given due consideration. 4. Parents are always invited for Appreciation Ceremony of Meritorious Students on Annual Day.

6.5.3 – Development programmes for support staff (at least three)

Training on ICT Technologies. Training on Communication Skills Training on Disaster Management.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Improving on the 7 accreditation criteria of NAAC Establishment of Interactive Classrooms Establishment of Auditorium Establishment of Washroom Blocks

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Arbors Day	21/03/2016	21/03/2016	28/03/2016	50

Celebrated
as a step
forward to
Go Green

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women's Day Celebration	08/03/2016	08/03/2016	47	24
Programme On Prevention Of Sexual Harassment On College Campus	19/04/2016	20/04/2016	38	17
Female Literacy - Way Forward!	13/06/2016	13/06/2016	26	31
Women Literary Figures of Kashmir Valley	19/10/2016	21/10/2016	21	36

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The college is planning to install SOLAR PANELS under the programme of creating alternate energy resources. In the first phase it has been decided to generate about 100KwH by use of renewable energy sources primarily Solar energy.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	6
Rest Rooms	Yes	2
Scribes for examination	Yes	2
Physical facilities	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	3	5	Nil	Nil	Nil	Nil	Nil

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct Manual	21/10/2015	It is mandatory for the students to participate in all counselling sessions convened by their mentors Students are advised not to form any formal or informal groups based on caste, community or religion

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Lecture series on communal harmony	05/04/2016	05/05/2016	236
Awareness Programme on RTI Act	24/05/2016	24/05/2016	124
Fundraising event for economically disadvantaged students	07/06/2016	07/06/2016	97

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Energy Conservation and promotion of use of renewable energy
Green campus
Discouraging Use of Plastic
Proper disposal of Garbage
Usage of ERP for information sharing to avoid paper usage.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1 : Lets Build a Healthy Nation Best Practice 2 : Identify, engage and make them excel
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Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://www.amarsinghcollege.ac.in/bestPractices

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college emphasises the need for holistic development and believes in imparting a value-based education for an all round development of the personality so that the students distinguish themselves as useful members of the society first and then in their respective career paths.The college is focussed on outcome based education and to meet this end teachers are
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encouraged to devise activity based learning, case studies, presentations, group discussions, fieldwork etc. to augment and improve learning experience and yield better results. Responsibilities of the institution as a Nodal College Of Kashmir Division Our college has been shouldering the responsibility of Nodal College from the year 2007. During this time span we have undertaken the following assignments 1) Liaison between the Department of Higher Education and about 52 Colleges of Kashmir division 2) Human Resource Management : The college was entrusted with the responsibility of selection of academic arrangements and guest faculty for all the colleges of Kashmir division 3) Scrutiny and verification of professional and non-professional degree certificates(MHRD). 4) Conduction of Induction Programmes for newly appointed Assistant Professors.

Provide the weblink of the institution

<https://www.amarsinghcollege.ac.in/>

8.Future Plans of Actions for Next Academic Year

1. To get better NAAC grade in cycle 3 of accreditation 2. To have better Academic-industry interface and collaboration. 3. To have fully functional Alumni Association.